

BRANFORD HUMAN SERVICES BOARD

December 11, 2018

The meeting was called to order at 8:07am.

Present: Peter Cimino, Betty Haas, Sarah Lockery, Maria Storm, Jane Novick, Kevin Halloran, Bill Keane, Ed Mapp

Excused: Elizabeth Sattelberger, Tom Mahoney

- I. **Minutes:** Minutes from November 13, 2018 meeting were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Fees and Statistics:** Currently on track to meet the revenue goal of \$420,000, not including grants, for this fiscal year.
- IV. **Social Services/Basic Needs Account:** As of 12/10/2018, the balance of the Special Revenue Fund was \$705,099.58. The balance of the Basic Needs account was \$152,816.31. The balance of the Donation account was \$84,321.95.
- V. **Revisions to Policy Manual:** Plan for the revisions to the policy manual will be presented at the next Strategic Planning meeting.
- VI. **Director's Report:**
 - *Client Holiday Dinner* – This Thursday at the First Congregational Church in Branford. Volunteers needed.
- VII. **Old Business:**
 - *Secret Santa Program* – The Secret Santa Program is still underway.
 - *Fundraising* – A Board meeting will be set up in the new year dedicated to fundraising ideas and planning.
- VIII. **New Business:** No new business was presented.
- IX. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, January 8, 2019 at 8:00am at Branford Counseling Center, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.