

BRANFORD HUMAN SERVICES BOARD

December 12, 2023

Board Members –

Present: John Mooney, Mary Grande, Sarah Lockery, Vincent Ragonese, Elizabeth Sattelberger, Mary Perry, James Integlia

Absent: Lexie Klarman, Andy Marlatt

Others Present -

Executive Director: Peter Cimino

Assistant/Clinical Director: Pamela Davies

The meeting was called to order at 8:01am.

- I. **Minutes:** Minutes from November 14, 2023 meetings were read and approved with the correction of Sarah Lockery having been the one to reach out to First Selectman James Cosgrove regarding the Town and affordable housing needs, not Mary Grande.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Income (donations, fees, etc.):** Income, accounts receivable, and billable services for fiscal year 2022-2023 to date were discussed with the Board. Social Services/Basic Needs accounts for fiscal year 2022-2023 to date were discussed as well. Update also provided on YSB grant and ARPA funds.
- IV. **Clinical Services:** Statistics and demographics of clients as well as caseloads, admissions, and discharges for previous month as well as FY2022-2023 to date.
- V. **Social Services:** Updates were given on Social Services, Case Management, Police Social Worker, and Youth Services Bureau. Calls for assistance with rent and utilities continue. The Secret Santa Program served 191 children this year.
- VI. **Public Relations/Fundraising:**
 - Working on a new website with the goal of having it completed in June
 - Will begin planning a 2nd annual softball game fundraiser for the spring
- VII. **Director's Report:** Peter Cimino and Pamela Davies met with Superintendent Dr. Christopher Tranberg, Assistant Superintendent Allison Moran, and Director of Student Services Charles Cicarella to discuss possible ways BCCS and Branford Schools can work together more in the future.
- VIII. **Old Business:** No old business was presented.
- IX. **New Business:** The Board proposed the idea of developing a way to identify areas of overlapping needs in the Town that multiple departments are addressing (e.g., housing insecurity).
- X. **Any other business that may properly come before the Board:** No other business was presented.

Minutes submitted by Jennifer Sylvia.

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The next meeting of the Branford Human Services Board will take place on Tuesday, January 9, 2024 at 8:00am at Branford Counseling & Community Services, 342 Harbor Street, Branford, CT 06405.