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Town of Branford
Board of Ethics
Thursday December 8, 2022, 7 p.m. EST
Joe Trapasso Community House

Kai Stappin
BRANFORD TOWN CLERK

Meeting Minutes

Board of Ethics Meeting scheduled for Thursday December 8, 2022, was called to Order by Chairman Nelson at 7:03pm at the Joe Trapasso Community House. In attendance were Board Members, Joseph Corradino, John Leonard, Bill Donaruma, and Kyle Nelson (Chairman). There were no others in attendance.

7:05pm - Motion by Board Member Corradino to move to Executive Session to review information of the preliminary investigation regarding Complaint #21-001. Motion seconded by Board Member Donaruma, vote 4-0, Board went into Executive Session.

8:05pm - Motion by Board Member Donaruma to come out of Executive Session. Motion seconded by Board Member Corradino, vote 4-0, Board resumed normal meeting.

Motion by Board Member Corradino "For the Board of Ethics to find probable cause in Complaint #21-001, and to proceed to schedule a hearing in accordance with the Branford Code of Ethics". Motion seconded by Board Member Leonard, vote 4-0 in favor.

Motion by Board Member Corradino "to issue a Notification of Probable Cause to Complaint #21-001 to Roberta Gill (Respondent) and to set a deadline of Friday January 27, 2023, for the Respondent to file a written reply, in accordance with the Branford Code of Ethics". Motion seconded by Board Member Donaruma, vote 4-0 in favor.

Motion by Board Member Corradino "for the Board of Ethics to schedule an in-person and zoom hearing on Thursday February 9th, 2023, in accordance with the Branford Code of Ethics to review Complaint #21-001". Motion seconded by Board Member Leonard, vote 4-0 in favor.

Motion by Board Member Corradino "for the Board of Ethics to schedule a zoom meeting on Thursday February 2, 2023, to review the Respondent's filed response. At which time, the Board may take Summary Action if no material issue of fact is found and is able to make a conclusion as a matter of law on the record as it stands on that date". Motion seconded by Board Member Donaruma, vote 4-0 in favor.

Motion by Board Member Nelson for the Board "to request the following individuals: Branford Tax Collector Robert Imperato, Branford Assistant Director Kathryn LaBanca, Nancy Drevins, and Lisa Frione, attend the hearing scheduled for Thursday February 9, 2023, to offer testimony regarding Complaint #21-001". Motion seconded by Board Member Corradino, vote 4-0 in favor.

8:45pm - Motion to adjourn made by Board Member Leonard, seconded by Board Member Corradino, vote 4-0, meeting adjourned.

Respectfully Submitted on 12/09/2022,

A handwritten signature in black ink, appearing to read 'K. M. Nelson', written in a cursive style.

Kyle M. Nelson
Chairman, Board of Ethics
Town of Branford