

**BOARD OF FINANCE  
TOWN OF BRANFORD, BRANFORD, CONNECTICUT 06405**

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 First Selectman

**CLERK**  
**LISA E. ARPIN, CCTC**  
 Town Clerk

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BRANFORD, CONNECTICUT

2018 MAY 18 P 3:07

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**BOARD OF FINANCE  
REGULAR MEETING AGENDA  
May 21, 2018**

There will be a regular meeting of the Branford Board of Finance on Monday, May 21, 2018 at 7:30 p.m. at Fire Headquarters, 45 North Main Street, Branford, CT.

1. To approve the minutes of the February 26, March 12, March 15, March 19, March 26 and April 9 meetings.
2. Citizens Communications.
3. To hear a presentation from GYL Financial Synergies and Hightower Advisors with regard to the performance of the Town's volunteer fire pension fund for the quarter ended March 31, 2018, and if necessary, rebalance the portfolio.
4. To hear a presentation from GYL Financial Synergies and Hightower Advisors with regard to the performance of the Town's police pension fund for the quarter ended March 31, 2018, and if necessary, rebalance the portfolio.
5. To hear a presentation from GYL Financial Synergies and Hightower Advisors with regard to the performance of the Town's Other Post-Employment Benefits (OPEB) for the quarter ended March 31, 2018, and if necessary, rebalance the portfolio.
6. To consider, and if appropriate, approve a request from the Registrar of Voters for the following budget transfer:

<b>From:</b>	10141120-517630	Election Workers	(\$3,900)
<b>To:</b>	10141120-555400	Advertising, Printing	\$1,210
	10141120-566900	Other Supplies	\$2,700

7. To consider, and if appropriate, approve a request from the Human Services Director for the following budget transfer:

<b>From:</b>	21844010-555200	Property, Gen. Liability	(\$2,000)
<b>To:</b>	21844010-544300	Purchased Services	\$2,000

8. To consider, and if appropriate, approve a request from Solid Waste Management Commission to award the “Collection of Municipal Solid Waste and Recycling” bid to Hometown Waste LLC of Clinton, CT for FY19, FY20 and FY21 at a cost to the Town as per the table below, with the option for two additional one-year extensions. The base total for three years is \$3,127,320.

<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Optional Year FY22</b>	<b>Optional Year FY23</b>
\$1,020,000	\$1,042,440	\$1,064,880	\$1,087,320	\$1,109,760

9. To consider, and if appropriate, approve a request from Solid Waste Management Commission to award the “Hauling of Newspaper, Bottles and Cans, and Cardboard” bid to All American Waste LLC of Enfield, CT at a per haul cost to the Town as shown on the below table for FY19, FY20, and FY21 with the option for two additional one-year extensions.

	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Optional Year FY22</b>	<b>Optional Year FY23</b>
Newspaper	\$175.00	\$180.25	\$185.66	\$191.23	\$196.97
Bottles & Cans	\$245.00	252.32	\$259.92	\$267.72	\$275.75
Cardboard	\$175.00	\$180.25	\$185.66	\$191.23	\$196.97

10. To consider, and if appropriate, approve a request from the Finance Director for the following budget transfer:

<u>From:</u>		
10149030-555200	Property Insurance	(\$30,000)
<u>To:</u>		
10149030-588140	Insurance Damage	30,000

11. To consider, and if appropriate, hear a presentation from the Finance Director and to approve the following fund transfers using budgeted debt service funds to offset the need to borrow for the following projects.

<u>From</u>		
10147010 589100	Principal General Purpose	\$1,000,000
10147010 589110	Principal Schools	19,000
<u>To:</u>		
10150000 599121	Transfer Out – Municipal Facilities Fund	\$1,000,000
10150000 xxxxxx	Transfer Out - BOE Facilities Fund	19,000

Corresponding Fund Transfers

<u>From</u>		
72042040 490040 18512	Bond Proceeds – Indian Neck Firehouse	\$1,000,000
<u>To:</u>		
72090000 490010 18512	Transfer In – Indian Neck Firehouse	\$1,000,000

<u>Increase</u>		
72590000 490010 xxxxx	Transfer In – BHS Locker Room	19,000
<u>Increase:</u>		
72548000 579410 xxxxx	Building Improvements - BHS Locker Room	19,000

12. To hear a request from the Finance Director pursuant to Section 42-1 of the Code for a positive recommendation to the Board of Selectmen regarding approval of a three-year extension to our existing agreement with Tyler Technologies.

13. To consider and act on the following proposed resolution:

**“RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$1,625,000 FOR BOARD OF EDUCATION CAPITAL IMPROVEMENT PROGRAM (2015-2016) AND AUTHORIZING THE ISSUE OF \$1,625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE”**

(The purpose of the amendment is to decrease the High School Roof appropriation and bond authorization by \$281,000 to \$79,000, and to add a the new purpose of Branford High School Locker Room Renovation and appropriate \$281,000 therefore, and to ratify, confirm and adopt all prior authorizations and resolutions in connection therewith).

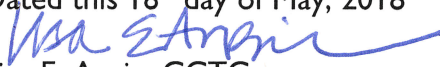
and to recommend the resolution for adoption by the Representative Town Meeting. (See full resolution attached.)

14. To hear an overview of the fiscal year 2018-2019 budget from the Finance Director.

15. To set the mill rate for fiscal year 2018-2019.

16. Adjournment.

Dated this 18<sup>th</sup> day of May, 2018

  
 Lisa E. Arpin, CCTC  
 Clerk, Board of Finance

RESOLUTION AMENDING A RESOLUTION  
 APPROPRIATING \$1,625,000 FOR BOARD OF EDUCATION  
 CAPITAL IMPROVEMENT PROGRAM (2015-2016) AND  
 AUTHORIZING THE ISSUE OF \$1,625,000 BONDS OF THE  
 TOWN TO MEET SAID APPROPRIATION AND PENDING  
 THE ISSUANCE THEREOF THE MAKING OF TEMPORARY  
 BORROWINGS FOR SUCH PURPOSE

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 2018 MAY 17 P 3:35  
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Section 1. A Resolution originally adopted March 25, 2015, as amended on March 9, 2018, and on September 14, 2018 entitled "RESOLUTION APPROPRIATING \$1,625,000 FOR BOARD OF EDUCATION CAPITAL IMPROVEMENT PROGRAM (2015-2016) AND AUTHORIZING THE ISSUE OF \$1,625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" (the "Prior Resolution"), which Prior Resolution is hereby ratified, confirmed and adopted, is amended by reducing the Branford High School Roof authorization \$281,000 to \$79,000, and adding a new purpose "Branford High School Locker Rooms" and authorizing \$281,000 for that purpose, thereby maintaining the total appropriation and bond authorization at \$1,625,000 as follows:

Section 2. Section One is amended by substituting \$79,000 for \$360,000 for the Branford High School Roof project, and adding the project "Renovation Branford High School Locker Rooms" and the estimated cost of \$281,000 therefore, as follows:

"Section 1. The sum of \$1,625,000 is appropriated for the planning, acquisition and construction of the Town of Branford Board of Education Capital Improvement Program (2015-2016) consisting of the following improvements:

Project	Estimated Cost
Branford High School Track and Field	\$900,000
Branford High School Roof, including airflow unit replacement	\$79,000
Library Computer Lab (WIS)	\$100,000
Heating Controls JBS Elementary	\$15,000
Elevator Upgrades	\$100,000
Bathroom Renovations	\$150,000
Branford High School Locker Room Renovations	\$281,000
<b>Total</b>	<b>\$1,625,000</b>

The appropriation may be expended in the amounts and to accomplish the projects set forth above including: for replacement and repair of the High School track and field; the



replacement, removal, repair or improvement of all or any portions of existing roofs, supporting structures and attachments, repair of interior structures and spaces necessitated by the improvements or the conditions of the existing roof, installation of flashing and gutter systems, vents, ice and water shield, decking repair and blocking, extension of all electrical wiring and duct work, solar panels and other alternative or energy conserving roof related measures and related appurtenances and improvements; rewire, equipment and carpeting WIS computer lab; heating controls and related equipment at JBS elementary; system wide elevator and bathroom renovations; and renovation or replacement of high school locker rooms, or so much thereof or such additional improvements as may be accomplished within said appropriation and as may be determined in accordance with final plans and specifications, and for architectural, engineering and consultant fees, owners representative, equipment, administrative, printing, legal, and financing costs related thereto.”