

**Branford Board of Recreation
Meeting Minutes
October 14, 2020**

Members present: Zoom meeting due to COVID-19

Paul Criscuolo, Chairman
Deborah Conklin
Helen 'Bimmie' Herget
Jeanne Crowley

Staff Present:

Alex Palluzzi, Jr entered the meeting at 7:20PM
Dale Izzo

Guest:

None present

I. Call to order

The meeting was called to order at 7:16 pm by Chairman, Paul Criscuolo.

II. Approval of meeting minutes

A motion was made to approve the June 10, 2020 meeting minutes

1st: Deborah Conklin 2nd: Bimmie Herget passed 4-0

III. Correspondence

None

IV. Public Comment

There was no public in attendance at the meeting.

V. Directors Report

Alex gave an overview of the park maintenance and capital projects. We continue to clean up the parks from the storm damage.

- The Foote Park bathroom project is 99% complete. We are waiting on some inspections and the water bottle filling station to be installed. The tennis court renovations will be starting with new courts and fencing being installed.
- The Community House is in the final stage for the Certificate of Occupancy. We have 1 item left. The gym screen motor is leaking oil. A new motor is on order and will be replaced in the next couple of days. We have to install a screen around the generator. We have secured contracts for the both the elevator and the generator for service.
- The following sports are being played: basketball has started up and they will be using the gymnasium. The outside hoops slowly have been going up. We have been following the CDC and East shore Health guidance.
- We are hoping that after November 3rd we can begin hosting town meetings only in our building, with strict COVID-19 guidelines.
- We have been doubling up on cleaning the building focusing on high touch points.

- Program Refunds: We had to refund to date \$119,000. Due to cancellations of programs due to COVID.
- Veteran's Park: The basketball courts renovations are almost complete. We are waiting on new rims. The lighting project is set to start in the next couple of weeks. We are hoping to upgrade all the lighting so we do not have to use portable lights in the future. We will be painting all the light poles as the poles do not need to be replaced.
- Our departments Annual Report was submitted, Thank you to Megan in our department for her help with this report.
- Flax Mill Soccer Field remains closed due to it being unsafe and not ready to open after the storm.
- Baseball, soccer and softball will be ending around October 31st. It has worked out well and the coaches have been monitoring and taking the responsibility of following guidelines around COVID.

VI. Assistant Directors Report

Dale gave a detailed report about recreation/special programming. We have wrapped up a successful Drive –In Movie Series. Special thanks to the staff and the sponsors who helped to put these movies on. The Afternoon Adventures Program continues to go well. We are in the process of running an essential childcare program for those students who attend BOE schools. Over 50 applicants were received. We held a lottery and 38 children were accepted. This program will begin the week of October 26th. We have partnered with the BOE and they will be providing free breakfast and lunch. The pop up entertainment on Thursday nights was successful. We will re-visit this in the spring. We have planned some activities for Halloween: A Drive thru Trunk or Treat, Cemetery walks and Scavenger Hunt in the parks to find the Golden Pumpkins & Friendly Monsters. Toddler Classes are still being held outside at our building and Foote Park. Both are going well.

VII. Old Business: none

VIII. New Business: Last year's audit of our special funds has been completed. Our total revenues were \$525k. We spent around \$500k which included funding for playground renovations.

A motion was made to transfer \$175k as recommended by the Board of Finance to come from the recreation special funds account to the general fund for capital improvements to the tennis courts/fencing renovation project at Foote Park.

1st: Paul Criscuolo 2nd: Deborah Conklin passed 4-0

Board Nominations:

Congratulations to Bimmie and Jean who were reappointed to the Board of Recreation.

Nominations for officers were held

A motion was made nominating Paul Criscuolo to the Chairman position

1st: Bimmie 2nd: Deborah Conklin passed 3-0

A motion was made nominating Helen "Bimmie" Herget to the Clerk position.

1st: Jean Crowley 2nd: Deborah Conklin passed 3-0

Next meeting: November 4, 2020

Adjournment: A motion to adjourn at 8:18pm

1st Deborah Conklin

2nd Jeanne Crowley— Passed 4-0

Submitted by: Dale B Izzo