

**Branford Board of Recreation
Joe Trapasso Community Center
Meeting Minutes
December 13, 2023**

Board Members:

- √- Paul Criscuolo, Chairman
- √- Helen “Bimmie” Herget, Clerk
- √- Deborah Conklin
- √- Jeanne Crowley- excused
- √- William O’Brien

Staff:

- √- Alex Palluzzi, Jr.
- √- Dale Izzo

Guest:

None

I. Call to order

The meeting was called to order at 7:01 pm by Chairman, Paul Criscuolo.

A motion was made to accept the November 8th meeting minutes

1st: Deborah Conklin 2nd: Bimmie Herget passed 4-0

II. Correspondences: The Dept received an email thanking us for sending the Hanukah Message out to the community.

III. Public Comments: None

IV. Directors Report:

Community House: There have been some leaks that the staff and GGB are addressing after the big rainstorms. They seems to be steaming from the roof.

Parks, Grounds and Facilities: We are in the process of removing leaves and doing Fall Clean ups at the parks.

Other: Marcel Butch Cote is retiring as of Jan. 5th. There will be a retirement party for him on Jan. 6th . His position was posted and to date one internal candidate has applied. Interviews will be schedule before the

end of the month. We are also in the process of hiring for the PT afternoon Admin position. The Foote Park Trust hearing is scheduled for Dec. 19th. Alex has completed the grant submission for next year.

V. Assistant Directors Report:

Dale gave an overview of the activities and programs that the department has held and upcoming events. We are still in need of lifeguards and working with HR to get more on board to effectively run the pool for the public.

Upcoming Special Events: Santa Delivery Program with collaboration from the Fire Dept. First Night-Jan. 5th on the town Green.

VI. Old Business:

Facility & Field Policy: Dale shared with the board the department's current policy. The board will be taking a closer look at it after the first of the year.

AED Committee Update: Deb and Dale will be meeting to continue to plan the roll out of the new AED's for the parks. It will be planned for the Month of February, as it is American Heart Month.

VII. New Business: None

Next Meeting: January 10, 2024

Adjournment: A motion to adjourn at 8:25 pm

1st Bill O'Brien 2nd: Deb Conklin

passed 5-0

Submitted by: Dale Izzo