

James Blackstone Memorial Library  
BOARD OF TRUSTEES MEETING  
Wednesday, April 4, 2018, 6 p.m.

Trustees (Present): Maryann Amore, Keira Cervoni, Norman Dahl, Jan Day, Polly Fitz, David Henderson, Matt Hughes, Ed Kirk, Andy McKirdy, Robin Sandler, Frank Twohill  
Trustees (Absent): Sandra Baldwin, Beth Law, Rick Mahoney, Gina Wells  
Staff: Karen Jensen, Director; Katy McNicol, Development and Outreach Associate Librarian; Gennett Grinnell, Technical Services Supervisor

Andy McKirdy called the meeting to order at 6 p.m.

AGENDA

- 1.) Public Comments: none
- 2.) Additions to the Agenda: none
- 3.) Approval of Minutes (February)—action: Ed Kirk moved to approve the minutes. The motion was seconded by David Henderson. The motion was passed.
- 4.) Director's Report: The Friends have formed a new editorial committee to publish Marble Columns, a new quarterly publication. The first issue will be available next week. Staff member Jenna Anthony won a \$1,000 tuition scholarship from the Fairfield Library Administrators Group and \$1,000 from the Connecticut Library Association. She will be recognized by both organizations at the CLA Conference in April. Other topics included Carly's Youth Services Report, Pronunciator language classes and our gaming programs for all ages.
- 5.) Treasurer's Report: The budget has remained stable. Stock market fluctuations have affected library investments.
- 6.) Committee Reports—only as required
  - Finance Committee—  
FY 2018-2019 Budget Request—update: Our budget request was approved by the Board of Finance. The RTM Education Committee reviewed the request on April 2, and will vote on April 12. On May 8, the request goes before the RTM.
  - Capital Campaign Committee—  
Campaign update: Karen Jensen reported that the Branford Community Foundation grant of \$100,000 has been matched! The proposed Campaign for the Blackstone Raffle was discussed. Tickets will be available from May 1, 2018 through February 1, 2019. The winner has the opportunity to have their name on a plaque in the 2<sup>nd</sup> floor rotunda. Norman Dahl moved to approve the raffle fundraiser. Ed seconded the motion. All voted for approval.
  - Renovation Planning—  
SHPO outcome & update: Alternative design changes were approved by the State Historical Preservation Office. The changes will then be presented at the Town Center Revitalization and Review Board on April 11.

**Development Committee—**

**April Appeal:** The new appeal letter was distributed to the board members for review. The mailing will go out the end of April/early May.

**FY 2018/2019 Fundraising Plan:** Ed reviewed proposed fundraising events for 2018-2019. The board approved the events for summer and fall 2018.

**Governance Committee—**

**Recommendation of individuals to serve as nominating committee:** Jan Day made a motion to approve Keira Cervoni, Sandra Baldwin and Jan Day to the nominating committee. Keira seconded the motion. The motion was passed.

**Review of Board Committees and current membership:** Board members should review the committees they are assigned to, and communicate any request for changes to Sandra Baldwin. Committee Chairs will give an overview of their responsibilities at the May 2 meeting.

**7.) Next regular meeting—May 2, 2018—Blackstone Library Auditorium**

The meeting was adjourned at 7 p.m.