

**BOARD OF TRUSTEES MEETING**  
**James Blackstone Memorial Library**  
**Wednesday, June 6, 6:00 pm**

**Trustees (Present):** Maryann Amore, Sandra Baldwin, Keira Cervoni, Jan Day, Elizabeth Ferguson, Polly Fitz, David Henderson, Matt Hughes, Ed Kirk, Rick Mahoney, Andy McKirdy, Pat Sanders, Robin Sandler, Frank Twohill, Gina Wells

**Trustees (absent):** Norman Dahl, Beth Law

**Staff:** Karen Jensen, Director; Katy McNicol, Development and Outreach Associate Librarian; Gennett Grinnell, Technical Services Associate Librarian

Andy McKirdy called the meeting to order at 6 p.m.

**AGENDA**

- 1.) **Public Comments:** none
- 2.) **Additions to the agenda:** none
- 3.) **Approval of Minutes (May)—action:** Maryann Amore made a motion to approve the minutes. Jan Day seconded. All voted for approval.
- 4.) **Director’s Report:** At the Friends’ annual meeting, Mary Hally was elected President, and Al Bertoline was elected Vice-President. Next week, Karen Jensen will be taking facilitator training for the Excite: Transform Your Library program. The library will participate in the “Free Keys” program, where upright pianos will be placed at the Town Green, the Blackstone Library, and Branford Point Beach so people can have the opportunity to play. The pianos will be available for 10 weeks over the summer.
- 5.) **Treasurer’s Report:** Library finances are stable. The library should be on budget for this fiscal year.
- 6.) **Committee Reports—only as required**

**Finance Committee—**

**Approval of FY 2018-2019 Amended Budget—action:** The RTM approved budget reduced the Maintenance & Repairs line item by \$9,851. Robin Sandler moved to approve the amended budget. David Henderson seconded the motion. The motion was passed.

**Capital Campaign Committee—**

**Campaign update:** At this time, the total is \$701,393 of our \$800,000 goal. Our grant application to the Greater New Haven Community Foundation has passed the first round of reviews. A site visit is scheduled for June 28.

**Raffle Ticket Sales:** 75 raffle tickets have been sold so far. Karen is looking for volunteers to man the library booth at the Branford Festival.

**Approval of Naming Opportunities—action:**

Exterior Bench (\$5,000)—Charlie Andriole  
Youth Staff Office (\$5,000)—All-Brite Electric  
Staff Office (Top Floor) (\$2,500)—Bailey Scarano

Polly Fitz moved to approve the naming opportunities. Maryann seconded the motion. The motion passed.

**Renovation Planning-**

**Report on June 1 meeting:** The Project Planning Committee met on June 1. Fire safety modifications to the design were presented and discussed. The project is planned to go out for bid on June 14. It is hoped that we will be able to break ground by the end of August.

**Governance Committee—**

**Appointment of Pat Sanders and Elizabeth Ferguson to 3-year terms—action:** Sandra Baldwin made a motion for approval. Polly Fitz seconded. The motion was passed.

- 7.) **Nominating Committee—Election of Officers—action:** Sandra moved to approve the following: Robin Sandler as President; Maryann Amore as Vice-President; Gina Wells as Secretary; Rick Mahoney as Treasurer; and David Henderson as Assistant Treasurer. The motion was passed.
- 8.) **Library Director Annual Review:** The Board went into Executive Session at 6:40 p.m.
- 9.) **Next regular meeting—July 11, 2018—Blackstone Library Auditorium**