

**BOARD OF TRUSTEES MEETING**  
**James Blackstone Memorial Library**  
**Wednesday, September 6, 6:00 p.m.**

**Trustees (Present):** Sandra Baldwin, Keira Cervoni, Norman Dahl, Jan Day, Polly Fitz, David Henderson, Matt Hughes, Ed Kirk, Beth Law, Rick Mahoney, Andy McKirdy, Robin Sandler, Frank Twohill

**Trustees (Absent):** Gina Wells

**Guests:** Frank Carrano; Roz Jones; Ron Katz, Capital Campaign Consultant; Hatsie Mahoney, President of the Friends of the Blackstone Library

**Staff:** Karen Jensen, Director; Katy Dillman, Associate Librarian for Development and Outreach; Gennett Grinnell, Technical Services Librarian

Andy McKirdy called the meeting to order at 6 p.m.

**AGENDA**

- 1.) **Public Comments:** none
- 2.) **Additions to the agenda:** none
- 3.) **Campaign for the Blackstone—Ron Katz:** The Campaign is more than halfway toward its goal of \$800,000 in donations. The Committee will be stepping up publicity for the project, and is working to broaden financial support.
- 4.) **Approval of Minutes (July)—action:** Rick Mahoney moved to approve the minutes. Sandra Baldwin seconded. The motion was passed.
- 5.) **Director's Report:** Karen Jensen and the Board congratulated Katy Dillman on her promotion to Associate Librarian for Development and Outreach. On August 22, the LION Board voted to provide supplementary transit delivery for libraries in the LION Consortium. The new service will deliver 3 times per week. Deliver-It will continue to deliver items requested outside of LION. There will be no charge to individual libraries during the first year of supplemental service, but charges will begin the following year. Other topics included new services such as Kanopy and Hoopla.
- 6.) **Treasurer's Report:** Library finances are stable. Future expenditures will include Capital Campaign and construction costs.
- 7.) **Committee Reports—only as required:**

**Development Committee—**

**Hogwarts:** Beth Law gave an update on preparation for the Hogwarts, including the number of tickets already sold and sponsorships for the event. More sponsors would be welcome. Katy will send information to potential sponsors upon request. The Committee would appreciate additional raffle items. Volunteers are also needed.

**Finance Committee—**

**Health Insurance increase:** Due to an unexpected increase in health insurance costs, the library plans to ask the Town for a contingency transfer of funds to cover the amount over budget. If the request is not approved, the library will need to compensate by cutting hours and/or the purchasing of new materials for the library.

**Capital Campaign Committee:--**

**Approval of Naming Opportunities:**

Exterior Landscaping/Patio—David and Barbara Colley

First Floor Staff Office (Off Rotunda)—Pat Sanders

Café—Betty Ann Donegan

Bench—Anonymous

Sandra made a motion to approve the naming opportunities. Robin Sandler seconded the motion. All voted for approval.

**Building Committee—**

**Status of design:** Revisions have been made to the original design to fund roof repairs and refurbishment of the elevator.

**Meetings with the Board of Finance and RTM:** The Committee made an informational presentation about the renovation to the Board of Finance on August 28. The presentation will be given to the RTM on September 13. Karen asked board members to send letters in support of the renovation to their district representatives on the RTM. Packets of sample letters, labels and envelopes were distributed. Letter packets will also be made available in the library for the general public.

**Elm Tree:** The tree has died and poses a threat in the event of a violent storm. The Town will take charge of removal.

8.) **Internet Safety Policy—action:** In order to receive federal funding for fiber Internet maintenance costs, the library installed Internet filters which can only be disabled for legitimate research by persons 18 years or older. An Internet Safety policy must be in place for compliance with the Children’s Internet Protection Act. David Henderson moved to approve the policy. Sandra seconded. The motion passed.

9.) **Next regular meeting—October 4, 2017—Blackstone Library Auditorium**

The meeting was adjourned at 7:03 p.m.