

James Blackstone Memorial Library
BOARD OF TRUSTEES MEETING
Wednesday, December 5, 2018 6 p.m.

Trustees (Present): Maryann Amore, Sandra Baldwin, Keira Cervoni, Norman Dahl, Jan Day, Polly Fitz, David Henderson, Beth Law, Patricia Sanders, Robin Sandler, Frank Twohill, Gina Wells

Trustees (Absent): Liz Ferguson, Matt Hughes, Ed Kirk, Rick Mahoney

Guests: Hatsie Mahoney, Friends of the Blackstone Library representative; Al Bertolini, Vice-President of the Friends of the Blackstone Library

Staff: Karen Jensen, Director; Katy McNicol, Development and Outreach Associate Librarian; Gennett Grinnell, Technical Services Associate Librarian

Robin Sandler called the meeting to order at 6 p.m.

AGENDA

1) **Public comments:** none

2) **Additions to the agenda:** none

3) **Approval of minutes (November)—action:** Sandra Baldwin moved to approve the minutes. Norman Dahl seconded. The motion was passed.

4) **Director's Report:** Karen Jensen talked about reaching our fundraising goal and a special gift from the Friends of the Blackstone Library. To mark Branford's 375th anniversary, Karen, Katy McNicol and Debby Trofatter are working on a map of landmarks and historical facts with the help of local artists Jean Polka and Pamela Morgan. There will also be a program called "Factual Fridays" featuring historical information on the library's Instagram and Twitter accounts.

5) **Treasurers Report:** The budget is working well; investment earnings are up slightly. The draft audit should be completed within the next two weeks. The audit will be presented at the January board meeting.

6) **Committee Reports—only as required:**

Project Planning Committee:

- **Project Update:** The Building Committee will meet with Downes Construction on December 6 at 11 am to review the revised construction and phasing plans. Construction should begin at the end of December.
- **Groundbreaking:** The ceremony will take place at 12 noon on Thursday, December 6, followed by a reception in the auditorium.

Development Committee:

- **End of Year Appeal:** The letters have been sent out. So far, \$2500 has been received.
- **Spring fundraiser:** An event similar to the past *Books, Blues and Barbecues* is being considered. Possible locations are *Thimble Islands Brewery* and *The Stand*.

Capital Campaign Committee:

- **Friends of the Blackstone Library gift:** Al Bertolini announced that the Friends of the Blackstone Library will be making a gift of \$50,000 to the library, with \$25,000 earmarked for a new sound system. Trustees are invited to their holiday meeting on December 18 at 5:30 pm.
- **Raffle Tickets Sales:** The goal for the naming raffle is \$25,000. Members were encouraged to sell 50 tickets each to ensure a successful outcome.

7) **Next regular meeting—January 2, 2019—location TBD**

Keira Cervoni moved to adjourn the meeting. Maryann Amore seconded. The meeting was adjourned at 6:35 pm.