

BOARD OF TRUSTEES REGULAR MEETING
James Blackstone Memorial Library
Wednesday, January 4, 2017
6 p.m.

Trustees (Present): Sandra Baldwin, Michalah Bracken, Norman Dahl, Jan Day, Polly Fitz, David Henderson, Ed Kirk, Beth Law, Rick Mahoney, Andy McKirdy, Robin Sandler, Frank Twohill

Trustees (Absent): Keira Cervoni, Gina Wells

Guests: Matt Hughes, Ambassador; Hatsie Mahoney, President of the Friends of the Blackstone Library

Staff: Karen Jensen, Director; Katy Dillman, Development and Outreach Librarian; Gennett Grinnell, Technical Services Librarian

Andy McKirdy called the meeting to order at 6 p.m.

AGENDA

- 1.) **Public Comments:** none
- 2.) **Additions to the agenda:** none
- 3.) **Approval of Minutes (December)—action:** Jan Day made a motion to approve the December minutes. David Henderson seconded. The motion was passed.
- 4.) **Director's Report:** Karen Jensen began by thanking the board members for their generous donations to the Capital Campaign Fund. Highlights from the report included our current art exhibit; the fiber installation scheduled for April; the success of the Friends' Holiday Basket Sale; and the ongoing progress of the annual Appeal.
- 5.) **Treasurer's Report:** Rick Mahoney gave a general overview of expenditures and investments for the first five months of the fiscal year. A more detailed presentation will take place at the February meeting. The Finance Committee will meet before then to prepare a draft of the proposed budget for next year.
- 6.) **Statistical Trends in CT Libraries:** Karen talked about how the Blackstone Library fit in with the statistics published by the State Library. Some observations included: Our circulation is above the state average; programming has increased; and the library is well supported by the town.
- 7.) **Committee Reports—only as required**
Capital Campaign Committee—

Preliminary Prospectus: Documents outlining the Capital Campaign were distributed for review. The next Campaign meeting will be scheduled for the end of January.

Naming Opportunities: Andy reviewed the expanded list of naming opportunities compiled by the Capital Campaign Consultant.

Refined entry design and 3-D rendering: Karen gave a PowerPoint presentation showing the 3-D architectural renderings of the proposed new entrance. The next Building Committee meeting with Silver Petrucelli is scheduled for January 11.

January 10 meeting with Branford Community Foundation: Andy and Karen will be meeting with BCF to provide an update on the progress of the renovation plans and capital campaign.

Governance Committee—Governance as a Life Cycle workshop: Jan mentioned several programs she attended through the Shoreline Chamber's Nonprofit Council, relating to fundraising and governance. An excellent resource for board members is *boardsource.com*. Ed Kirk encouraged board members to attend the Donor Appreciation event on February 12. The next Development Committee meeting will take place after the February board meeting.

8.) Next regular meeting—Wednesday, February 1—James Blackstone Memorial Library Auditorium

The meeting was adjourned at 7:06 p.m.