

BOARD OF TRUSTEES SPECIAL MEETING
James Blackstone Memorial Library
Wednesday, June 7, 2017 6 p.m.

Trustees (Present): Sandra Baldwin, Jan Day, Polly Fitz, Beth Law, Rick Mahoney, Andy McKirdy, Tom Perrone, Robin Sandler, Frank Twohill, Gina Wells

Trustees (Absent): Keira Cervoni, Norman Dahl, David Henderson, Ed Kirk

Guests: Matt Hughes, Ambassador

Staff: Karen Jensen, Director; Katy Dillman, Development and Outreach Librarian; Gennett Grinnell, Technical Services Librarian

Andy McKirdy called the meeting to order at 6 p.m.

AGENDA

1.) Public Comments: none

2.) Additions to the agenda: none

3.) Approval of minutes (May)—action: Sandra Baldwin made a motion to approve the minutes. Frank Twohill seconded. The motion was passed.

4.) Director's Report: Karen Jensen talked about the dedication ceremony for the Garden Club planters in front of the library, which will take place on June 30 at 5 p.m. Other topics included the telescope on permanent loan to the library from the New Haven Astronomical Society; Hoopla; the continuation of the Uncover Branford project, and programming for millennials.

5.) Treasurer's Report: The budget is stable, and investments are doing well.

6.) Committee Reports—only as required

Finance Committee—

Appointment of Auditor-Bailey Scarano—action: Rick Mahoney made a motion to appoint Bailey-Scarano as auditor. Robin Sandler seconded the motion. All voted for approval.

RTM Budget Approval: Since the Board has already approved the budget as recommended, and the budget has been approved by the RTM, no further action was taken.

Capital Campaign Committee—

Open Houses & Upcoming Events: The third open house will be June 8, from 6:30-8 p.m., and the next one is scheduled for June 14, from 12:30 pm-2 pm. The Garden Club will take a tour of the library with the Committee after the garden planter dedication ceremony on June 30. On July 9, the library will host a cocktail reception and Campaign presentation for the Pine Orchard Club. Karen is working with designer Jenn Payne to create a 4' x 8' sign for the library front lawn. She will also be contacting local restaurants to discuss the possibility of partnering with them in an effort to promote the renovation. The donor list to date will be on the library website. Both Karen and Susan Barnes will be writing letters to the editor of the Sound talking about the renovation and its benefits for the town.

Confirmation of Naming of the New Terrace: Tom Perrone moved that the new terrace be named in honor of Daniel Cosgrove, with exact wording to be determined by Susan Barnes. Jan Day seconded the motion. All voted for approval.

Status of Capital Campaign Contributions: To date, \$35,000 in funds matched by the Branford Community foundation have been donated to the Campaign. When the library reaches \$100,000 in matched funds, the library will have \$435,000 toward their goal of \$800,000.

Governance Committee—

Appointment of Matt Hughes to fill term vacated by Michalah Bracken ending June 30, 2018—action: Rick moved to appoint Matt Hughes to fill Michalah Bracken’s term. Beth Law seconded the motion. The motion was passed.

Reappointment of trustees for terms expiring June 30, 2020—action:

Sandra Baldwin Tom Perrone
Polly Fitz Gina Wells
Rick Mahoney

Tom Perrone announced that he would be leaving the Board. Jan made a motion to approve reappointment for the remaining candidates. Rick seconded the motion. All voted for approval.

Nominating Committee—election of FY 2017 officers—action:

Andy McKirdy, President Rick Mahoney, Treasurer
Robin Sandler, Vice President David Henderson, Assistant Treasurer
Gina Wells, Secretary

Jan made a motion to elect the nominees for FY 2017. Polly seconded. The motion was passed.

7.) Other Business—

Timothy Award: Robin proposed the creation of the Timothy Award to honor citizens who work to improve and enrich our community. The award would also show the library as an important part of community life. Rick made a motion to endorse the creation of the Timothy Award. Jan seconded. The motion was passed.

Library Director Annual review: (Executive Session)

8.) Next regular meeting—July 12—location TBD

The meeting was adjourned at 6:50 p.m.