

**BOARD OF TRUSTEES SPECIAL MEETING**  
**James Blackstone Memorial Library**  
**Wednesday, November 8, 2017 6:00 p.m.**

**Trustees (Present):** Sandra Baldwin, Jan Day, David Henderson, Matt Hughes, Ed Kirk, Beth Law, Andy McKirdy, Robin Sandler, Frank Twohill

**Trustees (Absent):** Keira Cervoni, Norman Dahl, Polly Fitz, Rick Mahoney, Gina Wells

**Guests:** Frank Carrano, Roz Jones

**Staff:** Karen Jensen, Director; Katy Dillman, Associate Librarian for Development and Outreach; Gennett Grinnell, Associate Librarian for Technical Services

Andy McKirdy called the meeting to order at 6 p.m.

**AGENDA**

- 1.) **Public Comments:** none
- 2.) **Additions to the agenda:** The naming opportunity for the auditorium will be presented by the Capital Campaign Committee for approval.
- 3.) **Director's Report:** Karen Jensen invited board members to the Nov. 19 Loeb Lecture on Plum Island. The dead Elm tree should be completely removed by Thursday, Nov. 9. There will be limited spring auditorium bookings due to the Youth Services Department being moved there for the duration of the renovation. The Rotary Club has pledged \$10,000 to the renovation. Due to the success of the book sale, the Friends will be able to complete their renovation donation of \$25,000 this year. Carly will be on maternity leave from the end of November to March 1. Jenn Aldieri will be taking on more hours, and she and Mary Lockery will assume more responsibilities on a temporary basis. Adult Services staff will help out when needed. Karen also talked about the many uses of the Prowise instruction computer that the library has on loan for two weeks. Karen also distributed the updated trustee list.
- 4.) **Treasurer's Report:** The budget remains stable.
- 5.) **Committee Reports—only as required**
  - Development Committee—**
    - Hogwarts:** Beth Law thanked Katy Dillman and the board volunteers who worked hard to make Hogwarts a huge success. 361 children attended over the weekend, and the event grossed \$18,000, with net proceeds of just under \$15,000.
    - November Appeal:** The letter will be going to the printer this week, and copies will be ready for board members' signatures by next week. The mailing should go out the week before Thanksgiving.
    - Upcoming Fundraiser:** Ed Kirk talked about a spring event to take place at the Thimble Island Brewery. Details will be worked out at the next Development meeting, and a presentation will be made to the board in December.
  - Finance Committee—**
    - Review of annual audit—action:** New footnotes have been added to record the amount of money raised for the Capital Campaign. After review, David Henderson made a motion to approve the audit. Robin Sandler seconded the motion. The motion was passed unanimously.

**Capital Campaign Committee—**

**Adam Greenberg Fundraiser:** Attendance was lower than expected, but the audience thoroughly enjoyed Mr. Greenberg's talk and the interview by Chris Velardi.

**Approval of Naming Opportunities:**

**Entry/Foyer Community Information Space-American Polyfilm:** David moved to approve the naming. Frank Twohill seconded. The motion was passed unanimously.

**Director's Office—Eunice & Tony Lasala:** Robin made a motion to approve the naming. David seconded. The motion was passed unanimously.

**The Auditorium—Anonymous:** A large donation was made by an anonymous donor. Robin moved to approve the naming. Ed seconded the motion. All voted for approval.

*At this point in time, the Capital Campaign has raised \$648,780 for the renovation.*

**Building Committee—**

**Meeting scheduled with architect for November 10:** The final design and cost estimates will be reviewed.

- 6.) **Friends of the Library—book sale, basket sale:** The book sale grossed \$60,000; their new online book sales have made \$4,000. The Friends will be holding a holiday basket sale in conjunction with the town's Sip, Shop and Stroll event on December 6; refreshments will be provided. Board members were encouraged to donate baskets or items to fill the baskets by December 1.
- 7.) **Next regular meeting—December 6, 2017—Blackstone Library Auditorium**

The meeting was adjourned at 7:00 p.m.