

**BOARD OF FINANCE
TOWN OF BRANFORD, BRANFORD, CONNECTICUT 06405**

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**BOARD OF FINANCE
REGULAR MEETING AGENDA
APRIL 30, 2018**

There will be a regular meeting of the Branford Board of Finance on Monday, April 30, 2018 at 7:30 p.m. at Fire Headquarters, 45 North Main Street, Branford, CT.

1. To approve the minutes of the previous meetings.
2. Citizens Communications.
3. To consider, and if appropriate, approve a request from Solid Waste Management Commission to award the "Recycling of Commingled Containers" bid to Murphy Road Recycling LLC of Enfield, CT at a cost to the Town of \$30.00 per ton for fiscal years 2019, 2020 and 2021 with the option for two additional one year extensions. (Materials are to be delivered to their MRR Automated Material Handling facility in Berlin, CT.)
4. To consider, and if appropriate, approve a request from Solid Waste Management Commission to award the "Recycling of Newspaper and Cardboard" bid to Murphy Road Recycling LLC of Enfield, CT at the revenue rates shown below for fiscal years 2019, 2020 and 2021, with the option for two additional one-year extensions. (Materials are to be delivered to their Seaview Avenue Recycling facility in Bridgeport, CT.)

Company		
Name:	Murphy Road Recycling LLC - Bridgeport	Current Per Ton Value
	FY 19,20,21,22*,23*	
Cardboard	60% PPI NE High (OCC #11) w/no floor	\$54.00
Newspaper	50% PPI NE High (SRP&N #56) w/no floor	\$25.00
Combined	40% PPI NE High (OCC #11) w/no floor	\$36.00

5. To consider, and if appropriate, approve a request from Solid Waste Management Commission to award the "Recycling of Scrap Metal" bid to Chase Waste Material Corp. of New Haven, CT at a revenue equal to the American Metal Market's New York export market for No. 2 bundles plus \$6.00 with a floor price of \$151.00 per gross ton for fiscal years 2019, 2020 and 2021, with the option for two additional one-year extensions.

6. To consider, and if appropriate, approve a request from the Department of General Government Buildings for the following budget transfers:

Capital Fund Accounts:

From:	70041170-579410-11306	Adult Day Care, Boiler Replacement	(\$1,595)
	70041170-579410-15314	Senior Center, Entrance Door Repl.	(306)
	70041170-579410-16312	Police Garage, Unit Heater Repl.	(1,271)
	70041170-579250-11303	Stony Creek Fire, AC Unit Repl.	(1,335)
	70041170-579410-15316	Stony Creek Museum, Roof Repl.	(12,815)
	70041170-579410-17312	Transfer Station, Overhead Doors Repl.	(116,276)
	70041170-579410-13317	Transfer Station, Rear Garage Doors & Bldg. Repair	(7,433)
	70041170-579410-17314	Volunteer Service Center, Roof Repl.	(7,125)
	70041170-579410-16306	VNA Building, Roof Repl.	(8,406)
		Total	(\$155,616)
To:	70041170-579410 xxxxx	Transfer Sta. Roof Repl. & Bldg. Repair	\$155,616

From:	72041170-544300-14352	Counseling Center, Railing Repl.	(\$120)
	72041170-579410-14353	Counseling Center, Roof Repl.	(1,531)
	72041170-579410-14357	Police Dept., Pitched Roof Repl.	(205)
	70041170-579250-11303	Stony Creek Fire, AC Unit Repl.	(1,335)
		Total	(\$1,856)
To:	72041170-579410-14367	Transfer Station, Roof Replacement	\$1,856

7. To consider, and if appropriate, approve a request from the Town Engineer for the following budget transfer:

From:	10143050-533280	Consulting Services	(\$1,820)
To:	10143050-518250	Part-Time/Seasonal Help	1,820

8. To hear a request from the Tax Collector to approve the Suspense List for the 2012 Grand List Year.

9. To consider, and if appropriate, approve a request from the Tax Collector for the following budget transfer:

From:	10141070-555325	Resident Stickers	(\$514)
To:	10141070-588200	Memberships, Conf. & Meetings	514

10. To consider, and if appropriate, amend the FY 2018 budget to account for the salary changes pursuant to the collective bargaining agreements for the Town Employees Union and Waste Water Treatment Plant employees:

FY2018 Town of Branford Employees

From:	10149040-588802	Contingency	(\$28,560)
To:	10140210-517000	Wages & Salaries - Executive	\$2,418
	10141130-517000	Wages & Salaries -Planning	3,171
	10141190-517000	Wages & Salaries -IT	3,445
	10141200-517000	Wages & Salaries -Human Resources	1,056
	10142010-517000	Wages & Salaries - Police	1,058
	10142060-517000	Wages & Salaries - Building	1,792
	10142060-599104	*Transfer Out - Animal Control	2,294
	10143030-599105	*Transfer Out - Sewer Utility	2,022
	10144010-599130	*Transfer Out - Human Services	4,599
	10144020-517000	Wages & Salaries – Elderly Services	5,842
	10146020-517000	Wages & Salaries - WWL	2,181
		Total	\$28,560

*Corresponding fund transfer required—See below.

FY2018 Town of Branford Employees

From:	10149040-588802	Contingency	(\$23,053)
To:	10143030-599105	Transfer Out - Sewer Utility (Wages)	\$19,195
	10143030-599105	Transfer Out - Sewer Utility (OT)	3,858
		Total	\$23,053

***Corresponding Fund Transfers**

Animal Control Fund			
Increase Revenue:			
	20690000-490010	Transfer In – General Fund	\$2,294
Increase Expenditures:			
	20642060-517000	Wages & Salaries	2,294

Sewer Utility Fund			
Increase Revenue:			
	21090000-490010	Transfer In – General Fund	\$25,075
Increase Expenditures:			
	21043030-517000	Wages & Salaries	21,217
	21043030-518000	Overtime	3,858
		Total	\$25,075

***Corresponding Fund Transfers** (continued from page 3)

Human Services Fund			
Increase Revenue:			
	21890000-490010	Transfer In – General Fund	\$4,599
Increase Expenditures:			
	21844010-517000	Wages & Salaries	4,599

11. To consider a request from the Finance Director to increase the credit card limit from \$5,000 to \$10,000 on a credit card assigned to the purchasing clerk and issued through Bank of America.
12. To consider a request from the Finance Director to recommend that the Board of Finance appoint the accounting firm of BlumShapiro to perform the annual audit for the fiscal year ending June 30, 2018, at the proposed fee of \$64,000.
13. To provide a brief update by the Finance Director on recent developments related to the I.T. financial system upgrade.
14. Adjournment.

Dated this 27th day of April, 2018



Lisa E. Arpin, CCTC
Clerk, Board of Finance