

**BOARD OF FINANCE  
TOWN OF BRANFORD, BRANFORD, CONNECTICUT 06405**

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JAMES B. COSGROVE,  
First Selectman**

**CLERK  
LISA E. ARPIN, CMC CCTC  
Town Clerk**

**BOARD OF FINANCE  
REGULAR MEETING AGENDA  
June 24, 2019**

**RECEIVED**  
2019 JUN 21 P 3:56  
TOWN CLERK'S OFFICE  
BRANFORD, CONNECTICUT

There will be a regular meeting of the Branford Board of Finance on Monday, June 24, 2019 at 7:30 p.m. at Fire Headquarters, 45 North Main Street, Branford, CT.

1. To approve the minutes of the May 20, 2019 meeting.
2. Citizens Communications.
3. To hear a presentation from Hooker and Holcombe with regard to the actuarial valuation of performance of the Town's Post-retirement Medical Plan OPEB.
4. To hear a request from the Tax Collector to approve the Suspense List for the 2013 Grand List Year.
5. To consider, and if appropriate, approve a request from the Board of Police Commissioners for the following FY2019 budget transfer:

<b>From:</b>	10142010-566960	Parts	(\$3,319)
	10142010-517000	Regular Wages & Salaries	(275)
	10142010-544340	Radio Comm. System	(2,388)
	10142010-544300	Purchase Services	(1,627)
		Total	(\$7,609)
<b>To:</b>	10142010-579300	Furniture	\$3,319
	10142010-519030	Accumulated Sick	112
	10142010-533300	Prof. Development	163
	10142010-555300	Communications	2,388
	10142010-579250	Equipment	1,627
		Total	\$7,609

6. To consider, and if appropriate, approve a request from the Board of Police Commissioners for the following FY2019 budget transfer:

**Transfer-General Fund FY2019**

<b>From:</b>	10142010-529200	Continuing Education Reimbursement	(\$10,000)
	10142010-519055	Supernumery Training	(5,320)
	10142010-517000	Regular Wages & Salaries	(29,200)
		Total	(\$44,520)
<b>To:</b>	1050000-599136	Ballistic Vests	\$44,520

**Corresponding Fund Creation and Transfer FY2019**

<b>Increase:</b>	71890000-490010	Transfer in from General Fund	\$44,520
<b>Increase:</b>	71842010-579250	Equipment	\$44,520

7. To consider, and if appropriate, approve a request from the Registrar of Voters for the following budget transfer:

<b>From:</b>	10141120-533300	Professional Development	(\$2,800)
	10141120-533590	Moving & Storage	(360)
	10141120-544300	Purc. Serv. Repair & Maint.	(822)
	10141120-579300	Furniture & Fixtures	(940)
	10149040-588802	Contingency	(12,003)
		Total:	(\$16,925)
<b>To:</b>	10141120-517100	Clerical Support	\$6,000
	10141120-517630	Election Workers	7,000
	10141120-566900	Other Supplies	2,900
	10141120-566920	Meal Supplies	1,025
		Total:	\$16,925

8. To consider, and if appropriate, approve a request from the Wastewater Treatment Plant (WWTP) Superintendent to enter into a 3-year contract with the option for one additional two-year extension with All American Waste for the disposal of pre-treatment waste from the WWTP.

9. To consider, and if appropriate, approve a request from the Director of Elderly Services (Canoe Brook Center) for the following FY19 budget transfer:

<b>From:</b>	10144020-566100	Office Supplies	(\$964 )
	10144020-544300	Purchased Services & Repairs	(1,225)
<b>To:</b>	10144020-579300	Furniture & Fixtures	\$2,189

10. To consider, and if appropriate, approve a request from the Finance Director for the following budget transfer for FY2019 and FY2020:

**Current Year Transfer –Tennis Courts –FY 2019**

<b>From:</b>		
10147020-588960	Interest Payments	(\$90,000)
<b>To:</b>		
10150000-599133	Transfer Out BOE Facilities Fund	90,000

**Corresponding Fund Transfer FY 2019**

<b>Increase</b>		
72590000 490010 19412	Transfer In – BHS Tennis Courts	90,000
<b>Increase:</b>		
72548000 579400 19412	Capital Outlay BHS Tennis Courts	90,000

**New Year Transfer –Tennis Courts –FY 2020**

<b>From:</b>		
10149010-523135	Retirement BOE	(\$162,400)
<b>To:</b>		
10150000-599133	Transfer Out BOE Facilities Fund	162,400

**Corresponding Fund Transfer FY 2020**

<b>Increase</b>		
72590000 490010 19412	Transfer In – BHS Tennis Courts	162,400
<b>Increase:</b>		
72548000 579400 19412	Capital outlay BHS Tennis Courts	162,400

II. To consider, and if appropriate, approve various FY2019 budget transfer requests from the Finance Director as follows:

**Human Resources**

<u>From:</u>		
10141200-517000	Wages and Salaries	14,727
<u>To:</u>		
10141200-518250	Seasonal and Part-time Help	14,077
10141200-518000	Overtime	650

**Tax Collector**

<u>From:</u>		
10141070-517000	Wages and Salaries	4,700
10149040-588802	Contingency	12,765
<u>To:</u>		
10141070-518250	Seasonal and Part-time Help	4,700
10141070-519030	Accumulated Sick	12,765

**GGB**

<u>From:</u>		
10141170-517000	Wages and Salaries	15,934
<u>To:</u>		
10141170-519030	Accumulated Sick	15,934

**Public Works**

<u>From:</u>		
10143010-517000	Wages and Salaries	56,200
<u>To:</u>		
10143010-519030	Accumulated Sick	56,200

**Engineering**

<u>From:</u>		
10143050-517000	Wages and Salaries	1,700
<u>To:</u>		
10143050-519030	Accumulated Sick	1,700

**Tax Appeals and Other Legal**

<u>From:</u>		
10149040-588802	Contingency	150,000
<u>To:</u>		
10141090-533550	Legal	110,000
10141090-533660	Tax Appeals	40,000

**Debt Service – Interest**

<u>From:</u>		
10147020-588960	Interest Payments	280,125
<u>To:</u>		
10147020-589500	Interest General	85,955
10147020-589550	Interest - Schools	194,170

**Municipal Insurance**

<u>From:</u>		
10149030-555200	Property Insurance	17,000
10149040-588802	Contingency	23,000
<u>To:</u>		
10149030-588140	Insurance Damage	40,000

12. To consider a request from the First Selectman to fund the purchase of the property at 16 Summer Island Road.

13. To hear an update from the Finance Director on upcoming financial activities.

14. Adjournment.

Dated this 21<sup>st</sup> day of June, 2019



Lisa E. Arpin, CMC CCTC  
Clerk, Board of Finance