

**BOARD OF FINANCE  
TOWN OF BRANFORD, BRANFORD, CONNECTICUT 06405**

**JOSEPH W. MOONEY, CHAIRMAN**  
**HARRY DIADAMO, JR.**  
**VICTOR J. CASSELLA**  
**PAMELA DeLISE**  
**CHARLES F. SHELTON, JR.**  
**JEFFREY E. VAILETTE**



**EX-OFFICIO**  
**JAMES B. COSGROVE,**  
 First Selectman

**CLERK**  
**LISA E. ARPIN, CMC MCTC**  
 Town Clerk

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BRANFORD TOWN CLERK

**BOARD OF FINANCE  
Minutes  
March 21, 2023**

The Board of Finance held a regular meeting on Tuesday, March 21, 2023 called to order by Chairman Mooney at 7:00 p.m. at Fire Headquarters, 45 North Main Street, Branford, CT. The meeting was available for remote public viewing via BCTV (Comcast Channel 20) and Facebook Live.

Board members seated were: Chairman Joseph Mooney, Victor Cassella, Harry DiAdamo, Pamela DeLise, Charles Shelton and Jeffrey Vailette. Also present were First Selectman James Cosgrove, Jim Finch, Finance Director, Kathryn LaBanca, Assistant Finance Director, Deborah Conklin, Treasurer and Lisa Arpin, Town Clerk. RTM reps in attendance were Peter Black, Don Conklin, Linda Erlanger, Tracy Everson, Dennis Flanigan, Kevin Healy, Ray Ingraham, Barbara Maresca, Ed Prete, Frank Twohill, Carolyn Sires and Victoria Verderame.

The continuance of budget hearing presentations to the Board of Finance for fiscal year 2023-2024 took place after Chairman Mooney gave a summary of budget requirements (see attached summary pages from the budget book.) The following departments presented with an opportunity for Q&A by the Board, the RTM and the public. No votes were taken during the hearings.

**DEPARTMENT**

**PRESENTER**

*(RTM-ADMINISTRATIVE SERVICES COMMITTEE)*

|  |                                       |
|--|---------------------------------------|
| Probate Court.....                         | Chuck Tiernan                         |
| Tax Collector.....                         | Robert Imperato                       |
| Elections.....                             | Dan Hally & Darren Lawler-Don Conklin |
| Information Technology.....                | Debi Mirto                            |
| Elderly Services.....                      | Dagmar Ridgway                        |
| Human Services.....                        | Peter Cimino & Pam Davies             |
| East Shore District Health Department..... | Michael Pascucilla                    |
| Assessor.....                              | Barbara Neal                          |
| Board of Assessment Appeals.....           | Barbara Neal                          |
| Executive.....                             | Jamie Cosgrove                        |
| Legal Services.....                        | Jamie Cosgrove                        |
| Legislative.....                           | Lisa Arpin                            |
| Town Clerk.....                            | Lisa Arpin                            |

*(RTM-RULES & ORDINANCES COMMITTEE)*

Building Inspection and Enforcement.....Tony Cinicola  
Water Pollution Control Authority.....~~Brian Devlin~~ Gino Carrano  
Inland Wetlands and Natural Resources.....~~Jaymie Frederick~~ Jim Finch  
Planning and Zoning.....Harry Smith & Chuck Andrus  
Zoning Board of Appeals.....Harry Smith  
Conservation & Environment.....Heather Wells Sweeney  
Economic Development.....Perry Maresca

*(RTM-WAYS & MEANS COMMITTEE)*

Principal Debt Service.....Jim Finch  
Interest Debt Service.....Jim Finch  
Contingency.....Jim Finch

Chairman Mooney called for a recess of the budget hearings at 8:43 p.m. The Board will reconvene to hear budget hearings on March 23, 2023. The meeting was recessed by motion from Ms. DeLise, seconded by Mr. Cassella.

Dated this 22<sup>nd</sup> day of March, 2023.



Lisa E. Arpin, CMC MCTC  
Board of Finance Clerk

TOWN OF BRANFORD  
MILL RATE CALCULATION  
(PROPOSED BUDGET)  
FISCAL YEAR 2023 - 2024

|  | 2022/2023            | 2023/2024            | Change<br>Amount   | %           |
|--|----------------------|----------------------|--------------------|-------------|
| <b>Budget Requirements</b>             |                      |                      |                    |             |
| Less: Annual Receipts Other Than Taxes |                      |                      |                    |             |
| Interest & Penalties on Back Taxes     | \$124,821,065        | \$135,173,946        | \$10,352,881       | 8.3%        |
| State & Federal Grants                 | \$1,842,169          | \$2,096,199          | \$254,030          | 13.8%       |
| Departmental Receipts                  | 3,021,698            | \$3,464,882          | \$443,184          | 14.7%       |
| Fund Balance Brought Forward           | 6,439,220            | \$8,020,263          | \$1,581,043        | 24.6%       |
|  | \$3,947,000          | \$3,100,000          | (\$847,000)        | -21.5%      |
|  | \$15,250,087         | \$16,681,344         | \$1,431,257        | 9.4%        |
| <b>Net to be raised from Taxation</b>  | <b>\$109,570,978</b> | <b>\$118,492,602</b> | <b>\$8,921,624</b> | <b>8.1%</b> |

|                       | 2022/2023              | 2023/2024              | Change<br>Amount    | %           |
|-----------------------|------------------------|------------------------|---------------------|-------------|
| <b>NET GRAND LIST</b> | <b>\$3,810,911,114</b> | <b>\$3,879,790,337</b> | <b>\$68,879,223</b> | <b>1.8%</b> |

|                                   |                      |                      |                    |             |
|-----------------------------------|----------------------|----------------------|--------------------|-------------|
| <b>Mill Rate</b>                  | <b>29.45</b>         | <b>31.27</b>         | <b>1.8</b>         | <b>6.1%</b> |
| <b>Gross Taxes Available</b>      | <b>\$112,249,162</b> | <b>\$121,334,319</b> | <b>\$9,085,157</b> | <b>8.1%</b> |
| Less: State Reimbursements        | \$270,800            | \$270,800            | \$0                | 0.0%        |
| Less: Elderly Tax Relief          | \$386,899            | \$386,899            | \$0                | 0.0%        |
| Less: Allowance for Uncollectible | \$2,020,485          | 2,184,018            | \$163,533          | 8.1%        |

|                            |                      |                      |                    |             |
|----------------------------|----------------------|----------------------|--------------------|-------------|
| <b>Net Taxes Available</b> | <b>\$109,570,978</b> | <b>\$118,492,602</b> | <b>\$8,921,624</b> | <b>8.1%</b> |
| <b>Collection Rate</b>     | <b>98.20%</b>        | <b>98.20%</b>        |                    |             |

Deborah F. Conklin  
Treasurer  
Town of Branford  
3/13/2023

(1) Reflects anticipated reductions from tax appeals

## GRAND LIST HISTORY

| Grand List Year                                     | BAA<br>2016   | BAA<br>2017   | BAA<br>2018   | BAA<br>2019   | BAA<br>2020   | BAA<br>2021   | 2022          | Change      | %      |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------|--------|
| Real Estate   | 3,150,003,000 | 3,163,619,910 | 3,170,247,090 | 3,250,687,261 | 3,255,322,111 | 3,289,270,491 | 3,311,764,871 | 22,494,380  | 0.68%  |
| Personal Property                                   | 179,273,241   | 195,974,736   | 209,241,316   | 219,306,049   | 230,404,030   | 240,264,821   | 272,395,410   | 32,130,589  | 13.37% |
| Motor Vehicles                                      | 237,095,461   | 243,534,685   | 249,643,138   | 262,226,502   | 274,250,285   | 345,398,902   | 360,660,753   | 15,261,851  | 4.42%  |
| Total Gross Taxable<br>Property                     | 3,566,371,702 | 3,603,129,331 | 3,629,131,544 | 3,732,219,812 | 3,759,976,426 | 3,874,934,214 | 3,944,821,034 | 69,886,820  | 1.80%  |
| Manufacturer's Machinery<br>& Equipment             | (19,525,197)  | (24,775,721)  | (37,617,023)  | (38,873,775)  | (39,850,433)  | (38,936,062)  | (39,030,606)  | (94,544)    | 0.24%  |
| Veteran's, Blind & Elderly<br>Appeals & DMV Reserve | (8,973,269)   | (8,362,355)   | (8,388,925)   | (8,302,975)   | (7,742,602)   | (7,342,811)   | (7,281,235)   | 61,576      | -0.84% |
| Total Net Taxable Property                          | 3,537,873,236 | 3,569,991,255 | 3,583,125,596 | 3,685,043,062 | 3,712,383,391 | 3,828,655,341 | 3,898,509,193 | 116,271,950 | 3.04%  |

# TOWN OF BRANFORD

## 2023 - 2024

### Budget Summary

| DEPT #                                | REVENUES                            |  | RTM Amended<br>2022 - 2023 | Requested<br>Budget<br>2023 - 2024 | Difference<br>Requested vs<br>RTM Amended | PERCENT     |
|---------------------------------------|-------------------------------------|--|----------------------------|------------------------------------|---|-------------|
|                                       |                                     |  |                            |                                    |   |             |
| 3010                                  | Tax Collector                       |  | 111,413,147                | 120,588,801                        | 9,175,654                                 | 8.2%        |
| 3020                                  | State & Federal Grants              |  | 3,021,698                  | 3,464,882                          | 443,184                                   | 14.7%       |
| 3030                                  | Other Revenues                      |  | 10,386,220                 | 11,120,263                         | 734,043                                   | 7.1%        |
| <b>Total Revenues &amp; Taxes</b>     |                                     |  | <b>124,821,065</b>         | <b>135,173,946</b>                 | <b>10,352,881</b>                         | <b>8.3%</b> |
| <b>EXPENDITURES</b>                   |                                     |  |                            |                                    |   |             |
| 4101                                  | Legislative                         |  | 18,503                     | 18,766                             | 263                                       | 1.4%        |
| 4102                                  | Executive                           |  | 310,104                    | 330,091                            | 19,987                                    | 6.4%        |
| 4103                                  | Finance                             |  | 100,039                    | 105,676                            | 5,637                                     | 5.6%        |
| 4104                                  | Fiscal Services                     |  | 500,706                    | 549,690                            | 48,984                                    | 9.8%        |
| 4105                                  | Assessor                            |  | 465,544                    | 494,271                            | 28,727                                    | 6.2%        |
| 4106                                  | Board of Tax Review                 |  | 14,360                     | 14,625                             | 265                                       | 1.8%        |
| 4107                                  | Tax Collector                       |  | 836,756                    | 761,377                            | (75,379)                                  | -9.0%       |
| 4108                                  | Town Clerk                          |  | 275,257                    | 277,271                            | 2,014                                     | 0.7%        |
| 4109                                  | Legal Services                      |  | 450,000                    | 450,000                            | 0   | 0.0%        |
| 4110                                  | Labor Relations                     |  | 62,500                     | 93,600                             | 31,100                                    | 49.8%       |
| 4111                                  | Probate Court                       |  | 15,900                     | 17,290                             | 1,390                                     | 8.7%        |
| 4112                                  | Elections                           |  | 311,512                    | 220,349                            | (91,163)                                  | -29.3%      |
| 4113                                  | Planning & Zoning                   |  | 370,766                    | 345,313                            | (25,453)                                  | -6.9%       |
| 4114                                  | Zoning Board of Appeals             |  | 9,492                      | 10,838                             | 1,346                                     | 14.2%       |
| 4115                                  | Economic Development                |  | 19,150                     | 23,550                             | 4,400                                     | 23.0%       |
| 4116                                  | Inland Wetlands & Natural Resources |  | 142,431                    | 143,683                            | 1,252                                     | 0.9%        |
| 4117                                  | Municipal Government Buildings      |  | 1,115,381                  | 1,163,013                          | 47,632                                    | 4.3%        |
| 4118                                  | Cable T.V.                          |  | 15,100                     | 15,600                             | 500                                       | 3.3%        |
| 4119                                  | Information Technology              |  | 969,871                    | 1,178,342                          | 208,471                                   | 21.5%       |
| 4120                                  | Human Resources                     |  | 339,968                    | 345,328                            | 5,360                                     | 1.6%        |
| <b>Sub - Total General Government</b> |                                     |  | <b>6,343,340</b>           | <b>6,568,673</b>                   | <b>215,333</b>                            | <b>3.4%</b> |