

# BRANFORD BOARD OF FIRE COMMISSIONERS

## Meeting Agenda-Special

June 25, 2020 4:00 p.m.

\*\*Video/teleconference meeting\*\*

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1) To hear an end of fiscal year update from Fire Chief Thomas Mahoney-

- (a) The department has responded to 5,766 calls for service from July 1, 2019 to June 23, 2020, averaging 16 calls per day. Monday is the busiest day on average with 1:00 p.m. being the busiest hour.
- (b) There have been 4,543 EMS incidents from July 1, 2019 2– June 23, 2020, resulting in 3,517 transports to area hospitals. 77% transport to 23% non-transport.
- (c) We are having trouble finding qualified Paramedics to work the part-time ambulance shifts. Out of ten applications received after the last posting, we only had one with New Haven Medical Control and they did not respond for their interview. The result is that we use full-time employees who earn a much higher rate of pay than part-time employees to cover shifts. Our part-time pool typically earns more at their full time jobs which causes them to take less shifts or book off.
- (d) All revenue targets for Fiscal Year 20 have been exceeded with the exception of the SAFER grant. Fiscal Year to date we've received a total of \$317,270.00 in SAFER Grant reimbursements and will submit our final invoice of this fiscal year after June 30, 2020. Once payment is received we will have met our revenue goal for SAFER.
- (e) YTD (06/23/2020) ambulance revenue is \$2,035,884.30
- (f) The following accounts are significantly over budget and will require internal transfers: Overtime, Educational Incentive and Accumulated Sick Pay. This is primarily due to vacancies created by retirements as well as, the cost of training our new Paramedics. The vacancies have been filled however, one firefighter is still attending the Fire Academy and because of COVID-19 will not finish until the end of July. The vacant positions are filled through the overtime account and are required to meet contractual minimum staffing requirements.

2) "To consider, and if appropriate, approve a request from Fire Chief Thomas Mahoney for the following end of year transfers to close out the 2019/2020 budget year, as may be amended by the Finance Department"

**From:**

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-517000	Regular Wages & Salaries	\$35,000.00
10142040-518200	Sick	\$45,000.00

<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-518000	Overtime	\$80,000.00
<b>From:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-518150	Holiday Pay	\$8,500.00
<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-519025	Educational Incentive	\$8,500.00
<b>From:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-518200	Sick	\$17,268.00
<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-519030	Accumulated Sick Pay	\$17,268.00
<b>From:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-518010	Overtime-Public Events	\$15,000.00
<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-566600	Medical Supplies	\$15,000.00
<b>From:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-526100	Uniforms	\$1,998.00
<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-579300	Furniture and Fixtures	\$1,998.00
<b>From:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-5XXXXX	To be determined	\$15,000.00
<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-544170	Hydrants and Mains	\$15,000.00
<b>From:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
10142040-5XXXXX	To be determined	\$22,000.00

<b>To:</b>		
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>
20342040-544300-18508	Port Security Grant Cost Share	\$22,000.00

- 3) “To consider, and if appropriate, approve a request from Fire Chief Thomas Mahoney to increase the base hourly rate of Part-Time EMTs and Paramedics to:  
Part Time – EMT \$22.00  
Part Time – Paramedic \$30.00”
- 4) “To consider, and if appropriate, approve a request from Fire Chief Thomas Mahoney to purchase a Sutphen Pumper Demo unit Build #485/HS-6208 to replace the 28 year old Stony Creek Engine 5 from Shipman’s Fire Equipment, Co. in the amount of \$506,004.01 pending review of the specifications and contract.
- 5) Adjournment

Link to Documents:

<https://www.dropbox.com/sh/wdqs6tie9n8oei8/AADVbQDhlc5RnnCoXWoLbr39a?dl=0>

Join Zoom Meeting:

<https://us02web.zoom.us/j/82804554627?pwd=UHZ3b2VsYzFrVFJ3eVBIUmdwZUpCQT09>

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