

RECEIVED

2017 JUN 20 P 4:07

MINUTES OF THE BOARD OF FIRE COMMISSIONERS MEETING
May 25, 2017 – unapproved
Fire Department Headquarters

TOWN CLERK'S OFFICE
BRANFORD, CONNECTICUT

The meeting was called to order at 7:00 p.m. Present were Commissioners Massey, Clem, Riccio, Carfora and LaCroix. Absent was Commissioner Fox. Also present were Fire Chief Mahoney and Assistant Chief Heffernan.

Motion made by Commissioner Clem to approve the minutes of March 23, 2017. Seconded by Commissioner Riccio. Vote unanimous.

Finance – Commissioner Riccio reported the sick replacement account is approximately 66% over budget due primarily to several major illnesses and injuries. Requests for transfers will be made at the end of the year. Ambulance revenue has exceeded the target before the end of April.

Personnel – Commissioner Massey reported that the contract between the Branford Firefighters Association and the Town has been ratified and is awaiting signatures. Two firefighters remain on light duty recovering from injuries one firefighter is out on long term sick leave and is not expected to return. The two new positions Fire Inspector and Deputy Chief have been posted. Assistant Chief Heffernan stated the board will need to go into executive session later in the meeting.

Training – Commissioner Clem reported that 5 volunteers are currently in Firefighter 1 training and 3 volunteers are in Pump Operator Certification Class. Monthly training continues. The conversion of the pavilion of the new training maze is underway. Commissioner Clem also mentioned that two volunteer firefighter put themselves through the training academy and recently graduated - Carter Hennessey and William Pepe, Jr. The Board extended its' congratulations to both of them.

Apparatus – Commissioner LaCroix reported that there are no major problems at this time. Engine 1 is having warranty work done at the vendor. Preventative maintenance continues.

EMS – In the process of hiring additional Medic 3 personnel. A large number of our paramedic staff attended the Tactical Emergency Casualty Care training.

Buildings – Commissioner Carfora reported that the paving at station 5 has still not been completed. The elevator at FDHQ is out of service and awaiting parts, GGB is handling this. The Station 9 Building Committee has held several meetings with Silver / Petrucelli.

Pensions & Communications – Commissioner Clem reported that letters were sent to qualifying members along with stipend checks.

Assistant Chief Heffernan provided the board with copies of a letter that was received by Holiday Retirement concerning the Cedar Woods facility and changes to the availability of on-site staff.

Chief's Report – Chief Mahoney reported that the department responded to 478 calls for service during the month of February and a total of 4,918 for fiscal year to date. The operating budget passed as presented. The department has initiated a PEER Fitness and PEER Behavioral health. Dr. Bogucki has agreed to oversee the fitness program. The Chief stated that the Fire Department's Standard Operating Guidelines are being updated and being entered into Power DMS and he will create log ins for all the Commissioners to review and approve electronically. The Chief and Commissioner Clem are working on updating the Redbook.

Assistant Chief's Report – Assistant Chief Heffernan reported that he is very busy. Food Truck inspections are up. The DOT is looking to close Route 139 around July 1 due to the bridge replacement project. Explosive magazine inspections for J&J Blasting and CT Explosives have been completed. The department worked with the CT State Police, New Haven Police department, State Fire Marshal and the FBI to dispose of explosive that were seized as part of an investigation. The fireworks permits have been signed and the show is scheduled for June 24, 2017. The changes to the code does not allow cooking under outdoor tents but has a provision to allow the Fire Marshal to waive the requirement. He will issue waivers for the vendors at the Festival provided that they have fire extinguishers as well as training.

New Business

Motion made by Commissioner Riccio to approve a request from Company 5 to hold the annual fund drive. Seconded by the Commissioner Clem. Vote unanimous.

Motion made by Commissioner Clem to add executive session to the agenda to discuss a personnel matter. Seconded by Commissioner Carfora. Vote unanimous.

Motion made by Commissioner Clem to enter into executive session to discuss a personnel matter. Seconded by Commissioner Carfora. Vote unanimous.

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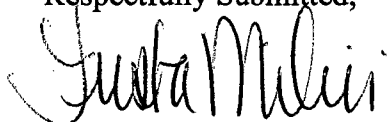
Present during executive session were: Commissioners Massey, Clem, LaCroix, Riccio and Fox. Also present were Fire Chief Mahoney and Assistant Chief Heffernan.

Return to regular session at 8:07 p.m. For the record no votes were taken while in executive session.

Motion made by Commissioner Fox to direct the Chief and Assistant Chief to take appropriate steps in response to their findings. Seconded by Commissioner LaCroix. Vote unanimous.

Motion made by Commissioner Riccio to adjourn the meeting at 8:09 p.m. Seconded by Commissioner LaCroix. Vote unanimous.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Trista Milici".

Trista Milici
Clerk