

MINUTES OF THE BOARD OF FIRE COMMISSIONERS MEETING
 July 27, 2017 – unapproved
 Fire Department Headquarters

The meeting was called to order at 7:13 p.m. Present were Commissioners Massey, Fox, Riccio and Carfora. Absent were Commissioners Clem and LaCroix. Also present were Fire Chief Mahoney and Assistant Chief Heffernan.

Finance – Commissioner Riccio and Fire Chief Mahoney provided additional information concerning the following request for transfers. Motion made by Commissioner Riccio to approve the request from Fire Chief Tom Mahoney for the following end of year transfers to close out the 2017 budget year, as may be amended by the Finance Department:

From:	10142040-517000	Regular Wages & Salaries	(\$40,000)
From:	10142014-518150	Holiday Pay	(\$19,000)
From:	10142040-517530	Utility Personnel	(\$1,581)
To:	10142040 518000	Overtime	\$60,581
From:	10142040-533530	Employment Testing	(\$15,053)
To:	10142040 517670	Medic Shift PT	\$15,053
From:	10142040 518010	Overtime Public Events	(\$6,700)
From:	10142040 519025	Educational Incentive	(\$32,000)
From:	10142040 579250	Equipment	(\$27,000)
From:	10142040 566900	Other Supplies	(\$6,000)
From:	10142040 555300	Communications	(\$6,000)
From:	10142040 533520	Ambulance Billing	(\$6,400)
From:	10142040 544130	Other Fuel	(\$2,783)
To:	10142040 518200	Sick Pay	\$86,883
From:	10142040 519050	Stipends	(\$2,528)
To:	10142040 518050	Vacation	\$2,528
From:	10142040 566900	Other Supplies	(\$250)
To:	10142040 519020	Longevity	\$250
From:	10142040 517000	Regular Wages & Salaries	(\$25)
To:	10142040 526100	Uniform & Clothing	\$25
From:	10142040 578010	Volunteer Fire Equipment	(\$1,831)
From:	10142040 519000	Volunteer Officer Stipend	(\$756)
To:	10142040 588030	Misc. Volunteer Expenses	\$2,587

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Board of Fire Commissioners
Minutes – July 27, 2017
Page Two

From: 10142040 544170	Hydrants	(\$4,300)
From: 10142040 533530	Employment & Testing	(\$2,800)
From: 10142040 578000	Other Fuel	(\$383)
From: 10142040 578010	Equipment Replacement	(\$4,500)
To: 10150000 599102	Transfer to Fund 203	\$11,983
	Port Security Grant	

Seconded by Commissioner Fox. Vote unanimous.

Commissioner Riccio and Fire Chief Mahoney provided additional information concerning the request for transfer. Motion made by Commissioner Riccio to approve the request from Fire Chief Tom Mahoney for the following transfer within the 2018 FY budget:

From: 10142040-56900	Other Supplies	(\$6,000)
To: 10142040-526100	Uniform / Clothing	\$6,000

Seconded by Commissioner Carfora. Vote unanimous.

Personnel – Commissioner Massey reported that FF / Paramedic Robert Lowell Collingwood officially retired as of July 12, 2017 after 28 years of full-time service. The Board extends its congratulations and best wishes. Commissioner Massey also reported that Robert Dubuzinsky was promoted to Fire Prevention Inspector and Tyler Mahoney was extended a conditional offer of employment as Firefighter/Paramedic.

Training – no report

Apparatus – no report. It was noted that the new ambulance has been ordered and is expected to be finished by the third week of September.

EMS – no report. It was noted that the revenue for FY 2017 was \$1,902,495. So far July revenues are higher than last year's revenues for the same time period.

Buildings – Commissioner Carfora reported that Station 9 schematic design is complete. The cost estimates for the project greatly exceed the budget.

Pension & Communications – no report.

Chief's Report – Chief Mahoney reported that the department continues to remain busy. They had four fires this month. A brief discussion took place concerning the recent tragic drowning of Ben Callahan. The department has purchased an underwater sonar device and is currently looking at purchasing another boat that would be able to access areas that the current water craft cannot get into.

Assistant Chief's Report – Assistant Chief Heffernan reported that he was investigating a case involving DCF. There was a truck fire at Waste Tech. He is working on getting the grant year end reporting completed.

Old Business - none

New Business

To consider, and if appropriate, approve a request from Fire Chief Tom Mahoney to officially name the former picnic pavilion the “Assistant Chief Robert J. Massey, Sr. Training Pavilion”. Chief Mahoney reported that Assistant Chief Massey will complete 65 years of service in September. Motion made by Commissioner Fox to approve the renaming of the pavilion as the “Assistant Chief Robert J. Massey, Sr. Training Pavilion”. Seconded by Commissioner Riccio. Vote unanimous.

Motion made by Commissioner Riccio to approve a \$1,500 stipend for the new Fire Prevention Inspector as negotiated with the firefighter’s union. Seconded by Commissioner Fox. Vote unanimous.

Motion made by Commissioner Riccio to approve the new Training Division Plan as presented by Fire Chief Tom Mahoney. Seconded by Commissioner Fox. Vote unanimous.

The Board discussed the request for the following stipends at length. Motion made by Commissioner Riccio to approve the following stipends as part of the new Training Division Plan: Drill Master: \$2,500.00; Assistant Drill Master EMS: \$2,000.00; Assistant Drill Master Special Operations: \$2,000.00. Seconded by Commissioner Carfora. Vote unanimous.

Motion made by Commissioner Riccio to amend the amount of the request from Fire Chief Tom Mahoney for the Drillmaster stipends from \$8,500 to \$6,500 and approve the following transfer within the 2018 FY budget:

Drillmaster stipends:
From: 10142040 518000 Overtime (\$6,500)
To: 10142040 519050 Stipends \$6,500

Seconded by Commissioner Fox. Vote unanimous.

Motion made by Commissioner Riccio to approve the following transfer:

Fire Prevention Inspector:
From: 10142040 518000 Overtime (\$1,500)
To: 10142040 519050 Stipends \$1,500

Seconded by Commissioner Fox. Vote unanimous.

To consider, and if appropriate, approve the purchase of furniture for 3 additional work stations to accommodate staff in a multi-use office space for a sum of \$11,396.48 to be funded from leftover FY2017 funds.

Motion made by Commissioner Riccio to approve a request from Fire Chief Tom Mahoney for the purchase of furniture for 3 additional work stations to accommodate staff in a multi-use office space for a sum of \$11,396.48 to be funded from leftover FY2017 funds and approve the following transfer:

From: 10142040 533600	Fire Prevention	(\$2,300)
From: 10142040 544300	Purchase Services, Repair & Maintenance	(\$8,000)
From: 10142040 566600	Medical Supplies	(\$1,100)
To: 10150000 599110	Transfer out to fund 700	\$11,400
To: 70090000 490010	Transfer in	\$11,400
To: 70042040 579300-XXXXXX	Furniture and Fixtures	\$11,400

Motion made by Commissioner Fox to enter into executive session at 8:15 p.m. to discuss a personnel matter. Seconded by Commissioner Riccio. Vote unanimous.

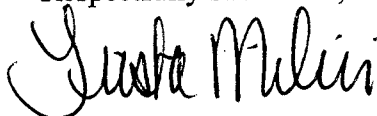
Present in executive session were Commissioners Massey, Fox, Riccio and Carfora. Also present were Fire Chief Mahoney and Assistant Chief Heffernan.

Return to regular meeting at 8:30 p.m. For the record no votes were taken while in executive session.

For the record there will not be a meeting in August.

Motion made by Commissioner Riccio to adjourn the meeting at 8:31 p.m. Seconded by Commissioner Fox. Vote unanimous.

Respectfully submitted,



Trista Milici
Clerk