

Meeting Minutes

Branford Housing Authority

Regular Monthly Meeting

Wednesday, November 6, 2019

The Community Room—Parkside Village II

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Prepared by Victoria Verderame, BHA Recording Secretary

Commissioners Present: T. Lowe, M. Colello, K. Collins, V. Verderame, and D. D'Amelio

Commissioners Absent: None

Management: C. Daniw, L. Hampton

Guests: Honorable First Selectman J. Cosgrove, L. Kluetsch, E. Gaebler and J. Pottenger of Yale CED Clinic, RTM District 5 Representative Ray Ingraham

CALL TO ORDER:

Meeting called to order at 7:00 p.m.

APPROVAL OF MINUTES:

V. Verderame made a motion to accept the minutes of the Wednesday October 2nd regular meeting. Seconded by K. Collins.

Vote 5-0.

TENANT COMMISSIONER REPORT

D. D'Amelio presented the tenant commissioner report.

RESIDENT ORGANIZATION REPORT

No one present to report from the Resident Organization to report.

MANAGEMENT REPORT

C. Daniw asked if she should try to rent the two 1 bedrooms apartments at Parkside 1 or leave them.

T. Lowe stated to rent them.

K. Collins made a motion to approve. M. Collelo seconded.

Vote 5-0

OLD BUSINESS

L. Kluetsch presented on the Beacon application. Application was put in for federal tax credits. Application was sent to CT Housing Authority.

NEW BUSINESS

Discussion of Management oversight

M. Colello asked that an RFP be drafted for a new property management vendor for Parkside I and II. A subcommittee including M. Colello, L. Kluetsch, and K. Collins was formed to draft RFP.

Discussion on Separating Parkside I and Parkside II

C. Daniw (Merit) presented on the current status of separating the financials of Parkside I and Parkside II.

Adjournment

T. Lowe made a motion to adjourn.

D. D'Amelio seconded it.

Meeting was adjourned at 8:11 p.m.