

BRANFORD HOUSING AUTHORITY
REGULAR MEETING
WEDNESDAY, DECEMBER 4, 2019
THE COMMUNITY ROOM OF PARKSIDE VILLAGE I
MINUTES

CALL TO ORDER

Meeting was called to order at 7:02 p.m.

APPROVAL OF MINUTES

K. Collins made a motion to approve.

D. D'Amelio seconded.

Vote 5-0.

D. D'Amelio made a motion to approve minutes from Special meeting.

K. Collins seconded.

Vote 5-0.

TENANT COMMISSIONER REPORT

D. D'Amelio reported on concerns regarding relocation plan.

T. Lowe reported she will reach out to Beacon and Yale law school to set up a meeting regarding relocation plan at the beginning of 2020.

D. D'Amelio then turned the floor to Jaimie for the Resident Association report. Jaimie reported that the Board be mindful of funds for their stipend. They are looking into forming a 501 C 3 to solicit funds for activities, etc. Washer/Dryer accessibility issue has been resolved. A resident reported a fire that happened recently in November.

T. Lowe emphasized the importance of residents filing formal complaints through the Parkside Village Resident Association and reiterated the importance of C. Daniw communicating with Commissioners regarding major incidents. Residents reported poor snow clearing and treating of winter storm on 12/1.

C. Daniw commented that she will work with snow vendor to rectify issues.

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MANAGEMENT REPORT

C. Daniw reported that she was not contacted by fire department or police department. C. Daniw will call contractors to look at area of fire and a couple of siding projects at Parkside I. No internal damage from fire. There is a video of the fire in a circle format. According to fire report, the source of the fire is undetermined. C. Daniw also reported another incident of a break in around the generator area. Police report was filed. Someone moved cameras in the community room and threw up in the machines in the back.

C. Daniw met with family to resolve tenant issues. At parkside II, she is working with case workers for an issue over there. Joann is coordinating a holiday party.

Vacancy report

8 vacancies at Parkside I and 4 vacancies at Parkside II.

OLD BUSINESS

No update to give on redevelopment.

NEW BUSINESS

- Management Oversight Committee Report

K. Collins, L. Kluetsch, and M. Collelo met on putting together an RFP for a new management company. K. Collins noted that this is the first time there has been a full board in a long time. T. Lowe added that with a new board, comes new expectations.

- 2020 Budget

K. Collins noted that the commissioners received from management the proper format for the budget. M. Collelo suggested being a part of fit ups and putting them out to bid with contractors. This will be part of the management oversight committee.

K. Collins motioned for budget to go to Chafa. M. Colello seconded.

Vote 5-0.

ADJOURNMENT

Meeting was adjourned at 8:59 p.m.