

Meeting Minutes  
Branford Housing Authority  
Regular Meeting  
Wednesday, March 1, 2017  
The Community Room – Parkside II

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Commissioners Present: D. Denes, T. Lowe, J. Chadwick  
Tenant Representatives: J. Kavanaugh and L. Cusano  
Management: C. Daniw, L. Hampton

**CALL TO ORDER:**

Meeting called to order at 7:10 p.m.

**Approval of Minutes:**

J. Chadwick motioned to accept the minutes of the Special Meeting held on May 17, 2016, T. Lowe seconded, motion passed unanimously

J. Chadwick motioned to accept the minutes of the Special Meeting held on February 22, 2017, T. Lowe seconded, motion passed unanimously.

**TENANT COMMISSIONER:**

Update on purchase or gift of chairs for the Community Room

Cherry trees need pruning

Laundry Facility-If the power goes out in the area, the laundry company has to be called to reset the machines.

Report that there is talk and concern that there are three tenants that are living elsewhere besides Parkside Village II.

**TENANT CONCERNS:**

**RESIDENT ASSOCIATION:**

J. Kavanaugh provided a requisition to the BHA for funds to establish the set up account for the Resident Association in the amount of \$1,250.00.

Discussion on transportation

**TREASURER'S REPORT:**

J. Chadwick reported that the management's statement is consistent with the treasurer's understanding of the current financial status.

**OLD BUSINESS**

**Small Cities Grant Project:**

**Propane tank has been filled program is ready to close.**

**Redevelopment Parkside Village I: Tabled**

**F.O.I Request:**

C. Daniw reported a hearing is scheduled in April 2017.

**Alternate Site RFP: Tabled**

**Policies/Bylaws:** Drafts of the revised policies and procedures including the BHA Board of Commissioners By-Laws will be distributed to the commission for their review to prepare for a vote at the next meeting.

**Recertifications:** L. Hampton stated that the recertification paperwork is coming in to the office. The residents who have not responded will be contacted directly by Letitia or Joanne.

**Rental Assistance Program Revision**

C. Daniw revisited the topic with the commission and tenants again, that there is no Rental Assistance available for any new tenants moving in or existing tenants that were not previously on the program.

**NEW BUSINESS:** None presented

**EXECUTIVE SESSION:** Not required

Meeting adjourned at 8:30pm.  
Respectfully Submitted  
Cheryl Daniw  
Management Agent for BHA