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Branford School Readiness Council  
April 21, 2017

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BRANFORD, CONNECTICUT

**Present:** Alison Tyliszczak, Judy Hall, Dale Izzo, Ginger Vickstrom, Carly Lemire, Jaimie Cosgrove, Robin Comey, Kerry Hynes and Stephanie Linke.

**The meeting was called to order at 9:39 am.**

**Minutes**

- Motion (Jaimie Cosgrove): to approve the minutes from March 17, 2017.  
Seconded: Alison Tyliszczak                      Motion Passed

**Liaison Report:**

- **State Updates/ Grant 2017-18** Judy Hall said that two programs submitted the RFP for the next grant. These are the programs that currently have the school readiness slots. These programs will be scored today. No other programs applied. We will request the same amount of seats (13) for the coming year. Today we will score the school readiness programs.
- **Waitlist:** We have a wait list of 7 families. As children transition to Kindergarten from the programs we will be contacting these families. Jaimie Cosgrove asked how Branford compares to the State average (number of slots). He wondered if we could justify additional slots. Robin Comey said that the slots were determined by a need assessment and we would have to do another assessment in order to make this request.
- **Literacy QE Grant.** We are waiting to hear from SERC regarding a person that we would like to hire. This woman works for SERC and they would have to approve this position.
- Jaimie asked if the Literacy Coach from Sliney was willing to help us fill the Literacy Coach position until June 30th. He wondered if it was possible to tap into BOE resources the last two weeks of June. All of this would be necessary only if the woman from SERC is unable to take this position.

**Committee Reports:**

- **Week of the Young Child-BELC** will host the WOYC event at their school on Sunday, April 30th from 1-4. Many special events have been planned for that day. The art work submitted by area pre-schools will be hung in the store windows uptown.
- **Pre-school Fair** will be held on April 6th.
- **Kindergarten Registration:** The signs are out announcing kindergarten registration.

**New Business:**

- On Good Friday, BELC received a consent order from the State. This order listed items that she needs to complete (many of the items listed have been taken care of). A fine of \$1,000 has been imposed on this program. This consent order speaks to the issues that were brought to the council at previous meetings.
- Council went into special groupings in order to score the School Readiness Programs.

Meeting adjourned 11:02 am.

Respectfully submitted,

Ginger Vickstrom