

# *Branford Commission of Services for the Elderly*

Laurie Rockwell – Chair  
Patricia Brownell  
Patricia B. Torre

Dana Murphy  
Susan Cosgrove Barnes  
Mary Hahn

Luba Mebert Schmid  
Jean Richo  
Rebecca Randal

## **Meeting Minutes February 21, 2019**

Call to Order - The meeting was called to order at 5:00 pm at the Branford Fire Department by Chair Laurie Rockwell. Present: Dana Murphy, Mary Hahn, Pat Torre, Laurie Rockwell, Pat Brownell, Jean Richo and Susan Cosgrove Barnes. Director Dagmar Ridgway and Activities Coordinator Nancy Cohen were also in attendance.

- I. Approval of the Minutes - Motion to Approve the Minutes of the September 13, 2018 meeting by Pat Torre, seconded by Mary Hahn. Vote to approve: Unanimous.
- II. The meeting schedule for 2019 was acknowledged.
- III. Director Ridgway discussed the Annual Report, stressing the importance of the volunteers and the center's gratitude for them and for donations.
- IV. Director's Report was presented by Director Ridgway. The information was sent to the Commissioners prior to the meeting. It included the Financial Report and Statistics. Current year finances are on track and the Endowment Account continues to do well. Alicia Panayotakis is the new Transportation Coordinator and a wonderful addition to the staff. The Center is currently updating emergency contract information. The Center is grateful for donations of over \$5000 from the Homemaker's Thriftshop to date this fiscal year and for the donations that enable Canoe Brook to continue with the Aging Mastery series, which is starting again in April. Over \$1500 was raised from the Election Day Craft Sale and a \$500 donation from Martin Hallier, one of the medical drivers, was gratefully acknowledged. The Budget Request for next year is flat with the exception of contractual raises and a 2% increase requested for part-time employees. On a motion from Pat Torre and seconded by Susan Cosgrove Barnes the Budget for Fiscal Year 2019/20 was accepted Unanimously by the Commission. A potential move in date for the new facility is 5/17/19. This is subject to change, but everyone is quite excited about moving in to new quarters while maintaining Canoe Brook's identity as well.
- V. The Social Services report was presented by Director Ridgway.
- VI. Programming/Activities Report was presented by Nancy Cohen. Happenings included: Some fun fundraisers, Better Balance exercise, UConn Basketball and a St. Patrick's Day Celebration. Dagmar mentioned Nancy received the well-deserved honor of Person of the Week in the Sound.
- VII. Comment Box – The comments in the box were read and discussed.
- VIII. Citizen's Comments – None.

A Motion to Adjourn at 5:34 was made by Pat Torre, seconded by Mary Hahn and unanimously approved. The next meeting is scheduled for May 9, 2019.

Respectfully Submitted by Doreen F. Denhardt, Commission Clerk.