

TOWN OF BRANFORD
DAN COSGROVE ANIMAL COMMISSION MINUTES
JULY 16, 2019

2019 AUG 12 P 1:07

Present: Commission members Marilyn Valette, Melodie O'Connor, Eunice Lasala, Stephanie Malkin, Laurie Van Wilgen, Laura Burban

Absent: Gretchen Dale

Guest: Eric Maass

The meeting was called to order at 6:05 PM

MINUTES FROM THE JUNE MEETING: Marilyn Valette made a motion to accept the minutes of the June meeting. Melodie O'Connor seconded the motion. The motion was unanimously passed.

MONTHLY REPORTS: Due to an error with the system the reports were not available.

DISCUSSION WITH ERIC MAASS: Eric discussed his interest in filling the vacant commission position. All present were fully in favor of having him fill the vacancy.

SHELTER REFURBISHMENT: A discussion was held on the current status of the project and progress of the process. Marilyn Valette expressed her concern with the lack of communication on the progress, including final plans and pricing. Laura Burban stated she was going to meet with Jamie Cosgrove ASAP to get details on the commissions concerns and also set up a meeting for a few of the commission members to meet with him.

Marilyn Valette will be sending emails to both Jamie Cosgrove and Dave DeMaio of Munger Construction on any updates they have on status and pricing.

A discussion about extending the contract we have with Jennifer Aniskovich.

Melodie O'Connor made a motion that, "We, as the commission, would like to make a motion to waive the bid process and move forward with Jen Aniskovich to head up the capital campaign process for the Dan Cosgrove Animal Shelter.

FILLING VACANT POSITION OF SHELTER STAFF: Laura Burban informed the commission that long time Animal Commission Officer Eve Vanewarker was moving out of the area after 15 dedicated years of serving the shelter. Laura expressed her concern on how understaffed the shelter is and is hoping to get approval from the HR office of The Town of Branford to hire Amber for the open Program Coordinator position.

WOOFSTOCK: Laura Burban informed the commission that the planning of Woofstock was well in place. All sponsorships have been filled along with all vendor openings. Billboards and ads are in place, posters will be available tomorrow at the shelter for distribution. Final meeting will be held August 5th at the firehouse. A discussion was held in reference to the Pawprints, the commission agreed it's time for something different.

ANNUAL REPORT: Marilyn Valette and Stephanie Malkin are meeting in the very near future to finalize the report to submit to the Town of Branford.

Melodie O'Connor made a motion to adjourn the meeting. Stephanie Mailkin seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:15 PM

Respectfully submitted by Laurie Van Wilgen