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TOWN OF BRANFORD

DAN COSGROVE ANIMAL COMMISSION MINUTES

October 17, 2017

Present: Commission members Marilyn Valette, Gretchen Dale, Mary Mellows Stephanie Malkin, Eunice Lasala

Absent: Melodie O'Connor

Guest: Laura Burban

The meeting was called to order at 6:05PM

Minutes from the Last monthly meeting: Stephanie Malkin made a motion to approve the minutes from the last meeting. Eunice Lasala seconded the motion. The minutes were unanimously approved.

Monthly reports: Stephanie Malkin made a motion to approve the reports. Eunice Lasala seconded the motion. The reports were unanimously approved

DISCUSSION OF THE SHELTER REFURBISHING AND CAPITAL CAMPAIGN

Laura distributed a listing of all the things they would like to do to the shelter which includes: A 10x10 kitten room with separate ventilation, a 10x10 sick kitten room again with separate ventilation, a quarantine room for cats. Redo and expansion of the front reception and office, a room for people to meet and interview potential animals to adopt. Want to look into the possibility of adding a second floor to the new addition where Laura could move her office and build an activity room. Would also like to consider a possible dog decompression room for dogs that come into the shelter very stressed out.

Laura has met with Bob Regal and one of his construction companies to review this and to get a ball park idea of what it might cost.

ACTION POINT: For the next Commission Meeting Laura is going to try and get one of the people who Bob Regal knows to do a rendering of the rough sketch Laura presented so we have a better idea of what we are really looking at and hopefully they can provide some idea of what the cost might be for this addition and refurbishing. Once this is done and agreed upon

then it will be given over to an architect for plans so that it can be reviewed with the Town and given out for bid.

A new HVAC system and Generator will be included in this overall plan and budget.

Once the plans are drawn and submitted for bid and a dollar amount is determined then the Commission will begin the Capital Campaign to raise the needed money.

North Branford Town Council Meeting: Stephanie Malkin from the Commission for N. Branford attended this meeting on October 3rd and gave a presentation about the Dan Cosgrove Animal Shelter and reviewed the most current Annual report at the meeting.

EVENTS:

1. CHARMING CHARLIES - Saturday October 21st—a % of the day's proceeds will go to the shelter. DCAS will have a table and commissioners manning the table from 11-3.
2. Restaurant /Art Show Event- Will be held October 29th from 1-3.
3. HOME event: date and time still to be determined

NEW COMMISSION MEMBER:

We are still looking for someone who has financial or business background and if possible capital campaign experience.

It was suggested we contact Guilford Savings Bank in Branford and the Branford Chamber of Commerce for names of people who might be interested

Marilyn Vailette made a motion to adjourn the meeting. Stephanie Milken seconded the motions. All were in favor. The meeting was adjourned at 7:20.

Respectfully submitted

Gretchen Dale

Secretary

DCAS Commission