

RECEIVED

2017 OCT -2 P 12: 37

TOWN CLERK'S OFFICE
BRANFORD, CONNECTICUT

TOWN OF BRANFORD

DAN COSGROVE ANIMAL COMMISSION MINUTES

September 19, 2017

Present: Commission members Marilyn Vailette, Gretchen Dale, Melodie O'Connor, Mary Mellows Stephanie Malkin, Eunice Lasala

Guest: Laura Burban

The meeting was called to order at 6:06PM

Minutes from the Last monthly meeting: Eunice Lasala made a motion to approve the minutes from the last meeting. Melodie O'Connor seconded the motion. The minutes were unanimously approved.

Monthly reports: Stephanie Malkin made a motion to approve the reports. Melodie O'Connor seconded the motion. The reports were unanimously approved.

FUTURE FUNDRAISERS

1. **Pasta Dinner** –the Pasta Dinner will be held March 25th. Marilyn Vailette has already reserved this date.
2. **Charming Charlies Event**-Is set for October 21st
3. **Restaurant /Art Show Event**- Will be held October 29th from 1-3.
4. **Home for the Holidays**-Laura Burban is contacting Home Restaurant to reserve a date in November.

Discussion of Capital Campaign

1. November Laura will kick off the campaign with sleeping for 1 week in the shelter
2. Laura has spoken to Tom Cherry and he would be willing to give us some insight into running a capital campaign. Laura will set it up for him to meet with Melodie O'Connor and Gretchen Dale who are co-chairs of the campaign

3. Bob is coming to the shelter to give Laura an idea of costs for doing the renovations. He will give an overall idea of what it would cost with his company doing the reservations and without them doing it.
4. Following Bob's review and estimate this will go to Joe Sepot for drawings and then will be put out for bid.

ACTION POINT: Laura will get Bob to come in to speak with the commission once he has done this estimate. This should include description of all renovations as well putting in a Generator and correcting the current HVAC situation.

OTHER

1. Marilyn Vailette is preparing the schedule of meetings for 2018
2. Laura gave a review of the recent Task Force meeting she attended and explained some controversy during the meeting. She is going to try to get minutes of this meeting for the Commission. She asked the Commission to write to Michael Frieda the Chairman of the Committee. The Commission made a recommendation that Laura invite Michael Frieda to one of our Commission meeting so we better understand the Task Force and its mission.
3. The Commission will meet to send out the thank you notes for the Woofstock participants before our next October meeting.

Melodie O'Connor made a motion to adjourn the meeting. Stephanie Milken seconded the motions. All were in favor. The meeting was adjourned at 7:20.

Respectfully submitted

Gretchen Dale

Secretary

DCAS Commission