

TOWN OF BRANFORD

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DAN COSGROVE ANIMAL COMMISSION MINUTES

2018 JAN -2 A 8: 50

December 19.1017

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Present: Commission members Marilyn Vailette, Gretchen Dale, Melodie O'Connor, Stephanie Malkin, Eunice Lasala, Mary Mellows

Guest: Laura Burban

The meeting was called to order at 6:01PM

Minutes from the Last monthly meeting: Melodie O' Connor made a motion to approve the minutes from the last meeting. Mary Mellows seconded the motion. The minutes were unanimously approved.

Monthly reports: We reviewed and approved

DISCUSSION OF THE SHELTER REFURBISHING AND CAPITAL CAMPAIGN

Laura gave an update on the shelter refurbishing and addition. She got an estimate from the company that built the shelter to do a site plan to see what can be done on the property. The cost of the site plan will be \$3,000.00 and Jamie Cosgrove has approved this expense to begin this process. Following this site plan, Joe Sepot will be contacted to prepare plans that will work of the site plan. Laura Burban reported that she had heard from the Weiderhold Foundation and we have been approved to apply for a grant to help fund the shelter expansion and refurbishing .Laura now needs to apply for the grant. This grant could be up to \$250,000 max or anywhere below that depending on their review of the project. This grant application must be submitted by January 31, 2018. The Foundation will make their selections in March or April according to Laura Burban.

Gretchen Dale spoke by phone and email with Jamie Cosgrove about asking Tom Cherry one of the DCAS volunteers to consult with the commission when it comes time for the capital campaign to raise the money for this. Jamie indicated there would be no problem with Tom Cherry functioning as an unpaid consultant when the Capital Campaign gets started, but indicated we needed to wait for all the drawing and approvals before a campaign can be started and we should wait till them to officially as Tom to join as a consultant.

MEETING WITH JAMIE COSGROVE- Marilyn met with Jamie Cosgrove to further discuss the shelter refurbishing along with expectations of us as a commission and our mission and goals for the next year. Jamie will attend our January 16,2018 meeting.

NEW COMMISSION MEMBER: Research is still being done to bring forward a candidate that has strong financial background to help the commission with the building and refurbishing.

Melodie O'Connor made a motion to adjourn the meeting. Mary Mellows seconded the motion. All were in favor. The meeting was adjourned at 6:55 PM

Respectfully submitted

Gretchen Dale

Secretary

DCAS Commission