

TOWN OF BRANFORD
DAN COSGROVE ANIMAL COMMISSION MINUTES
June 21. 2022

Present: Commission members Marilyn Valette, Gretchen Dale, Stephanie Malkin, Laurie VanWilgen

Absent: Eric Mass, Melodie O'Connor, Eunice Lasala, Laura Burban (guest

The meeting was called to order at 6:03 PM

Minutes of the last meeting

Melodie O'Connor made a motion to approve the minutes of the last meeting. Stephanie Malkin seconded the motion. The motion was unanimously approved.

Shelter Project updates

Marilyn Valette gave a review of the meeting with Jamie Cosgrove on the Town of Branford's responsibility regarding the cleaning of the public rooms of the shelter, the picking up of trash from the dumpster, snowplowing of the parking lot and shoveling of the walkways for the new shelter. Jamie Cosgrove will notify Laura of this scheduling. They will also prepare a list procedures and list of contacts if any of these operations do not happen as needed.

There is some delay on the kennels for the new shelter and Marilyn will advise timing at the next meeting.

Wendy will send Marilyn Valette the existing procedures manual for the maintenance of the shelter to be reviewed to see if they need updating for the new shelter. Marilyn will distribute them to all the Commission Members for discussion at the next meeting.

Dawn Buffon is now a full time ACO and will continue as the Animal Camp Manager.

Stephanie Malkin made a motion to adjourn the meeting. Laurie Van Wilgen seconded the motion. The motion was unanimously approved

The meeting was adjourned at 6:30 PM

Respectfully submitted,

Gretchen Dale

Secretary

Dan Cosgrove Animal Shelter Commission