

**EAST SHORE DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
688 East Main Street, Branford CT  
Executive Board Meeting - Wednesday, January 11, 2023, at 3:00 pm  
Virtual - Zoom Meeting**

Present: Susan Addiss, Michael Pascucilla,  
Virginia Fallon, Darlene Zimmermann, Michael Turcio,  
Elaine Anderson, Susan Deko, Marissa DeChillo-Bateman, Dr. Young

Absent: Dennis Nastri

Meeting called to order by Susan Addiss at 3:30 pm.

1. Welcome
2. Introductions and welcome for new Board Member for North Branford – Michael Turcio
3. Old Business
  - Presentation from Madison Wierzel on covid and flu report
  - ESDHD Financial Advisor – Updated Fund Recommendations – Differing and non-solidifying - we avoided a drop in the market this past year. Interest rates have increased in the market. Discussed socially responsible portfolio. Discussed adding treasuries and laddering, including their percentages and maturities. Mentioned CDs and the interest rates have increased significantly this year. Board discussion. Motion to invest 50% (est.\$56,0000) in 18-month CDs at 4.6% and 50% (est. \$56,000) in moderate allocation portfolio selected at previous meeting at 60/40 allocation by Darlene and 2<sup>nd</sup> by Elaine. All in favor. Motion passed.
  - Audit Report – Michael Solakian, accountant –Audit extension deadline is January 31<sup>st</sup> for the state. Report on the audit for June 20, 2022. No significant deficiencies or material weakness in this year’s audit. There was a new auditing/accounting standard (GAAS 87) on how leases are being reported on the annual report. This held up the report for this year, requiring submission by extension. Michel briefly reviewed new standard and financial report.
  - Moved into executive session for Board to speak with Michael.
  - MOU – The Quinnipiack Valley Health District would like to enter in short term MOU agreement with ESDHD. This MOU is a mutual aid agreement in the absence of Director of Health for short term incidences (day or two or a week) if needed due to illness, vacation, on call only etc., with no compensation. This document has been vetted through legal and the state. Michael noted this is a temporary document limited to a maximum of 30 days. Susan Addiss made a

motion for Director to sign and implement MOU. Darlene Zimmerman 2<sup>nd</sup> motion. All in favor. Motion to approve.

- Health Department file digitation project – Process has begun, with investment of approx. \$10,000 in equipment.
- Board meeting calendar discussion – meetings will be held every second Wednesday at 3:30 pm with the exception of March, July, August and December.

#### 4. New Business

- Opioid grant award – Received acknowledgement letter for grant. Planning continues. CT DPH Opioid Grant Award - \$80,000 award given to ESDHD for the next two years, \$40,000 a year.
- Publication in the National Environmental Health Association's Journal of Environmental Health – project which included Darien, Yale University, Westport/Weston Health Department, ESDHD and a former Yale student that has her own lab at the Utah Valley University. She started this with her DNA project on microbiological source tracking for a thesis and a study that has been taking place over the past last 10 years. Michael is final author in publication which made the front cover.
- Union MOA – Union approved a part time inspector (started today) with 4-month agreement and MOA on existing. Future hires for an increased salary are in discussion.
- Flu season – Billing finished, and 2027 flu shots given and billed for most. Numbers were noted to be slightly increased from last year.
- Travel Clinic – Had been closed for two years. Restarted the process again, retraining, certifications and back in operation. First client last week.
- Per Capita - \$12.89 and Director moving forward with budget.
- Solar Pump-out Boat – Our current vendor is selling his business and he does not want to operate the pump-out boat in the previous manor. He would continue to be the contractor with an amendment that states he will manage the staff and ESDHD would manage the program. The Director needs to meet with Branford and State regarding the new proposal. This will be a little more work, however, with the program's success, and it being a regional program we would like to keep it going. Additionally, this means we need to purchase the vessel, est. worth \$60,000. The state would invest 75% - \$45,000 and ESDHD would need to invest 25% - \$15,000. ESDHD has the capital budget which would accommodate the \$15,000 cost. Each of the five towns pay for the program which could offset and compensate the cost.

- PO Vessel Regional Program 2023 – Presentation from Kaya from Mamaroneck High School in New York, a summer student intern with ESDHD– He worked on the solar pump-out boat over the summer. He conducted research with ESDHD and Yale on the solar shark limitations. He presented on his project and research.

5. Director's Report

- ESDHD PH Activity Reports (Environmental, Emerg. Preparedness, Education & Nursing).
- ESDHD Union Negotiations – got passed MOU and discussing negotiations.
- ESDHD 2022-2023 – Going through Budget process based on information given in today's meeting. Director will be finalizing the report to bring to the towns.
- Next meeting February 8, 2023 at 3:30 pm.

6. Motion to adjourn was made by Darlene Zimmermann and 2<sup>nd</sup> by Susan Addiss. All in favor. Adjourned at 5:25 p.m.

Respectfully Submitted,

*Angela Carrano*

Angela Carrano, DNP, MSN, RN, Secretary