

East Shore District Health Department
688 East Main Street
Branford, CT 06405

Executive Board Meeting – October 8, 2020

Present: Dennis Nastri, Susan Addiss, Elaine Anderson, Susan Deko, Michael Pascucilla, Brian Wnek,
Margaret Ikeda, Elias Najjar, Darlene Zimmerman

Excused: Virginia Fallon

Meeting called to order by Dennis at 05:36 pm.

- Welcome
- Public Comments – no comments
- Correspondences – none
- Susan A. made a motion to go into Executive Session for personnel matter at 5:33 pm. Elaine 2nd. Motion to return from executive session at 5:58 p.m. by Darlene and Elaine 2nd.
- Bill Ryan, Attorney from Ryan & Ryan introduced himself.
- Susan A. made a motion to go into Executive Session for personnel matter at 6:02 pm. Elaine 2nd. Motion to return from executive session at 6:25 p.m. by Darlene and Elaine 2nd.
- Virginia made a motion to accept the union contracted as presented. Brian 2nd All in favor. New union contract accepted.
- Dennis made a motion to approve the September meeting minutes. Elias 2nd. All in favor. September meeting minutes approved.
- Old Business
 - Patent for the Solar-Electric Pump-out Vessel Status - Finalized document with attorney. Needs to have documents notarized and then they will be submitted for final patent
 - Staff Vacancies – Status 2 environmental specialist positions open, received many resumes, interviews will begin next week, two potential candidates.
- New Business
 - School District / Local Health Dept. COVID-19 Coordination – Today we have additional COVID-19 cases in BFD and EH. Michael reviewed statistical data for all three communities. Michael presented graphs noting an upward trend in the number

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of COVID-19 cases. Graph exhibits a 14-day rolling average of cases per 1,000. Increase and higher numbers in individuals age 11-19 account for 25% and 21 - 30 account or 30% of all cases. Caseloads of new case load in CT is approximately 275 cases a day. Cases have doubled and unfortunately, there have been two fatalities in the last 8 days, both elderly.

- Contract tracing is going extremely well. Specific systems in place especially in the school systems. This system allows everyone to know location of pupils in the school system, i.e. exactly where children are sitting on the bus each day. Estimate 200 individuals currently in quarantine in the district.
 - Flu Vaccination Clinics – Drive through flu clinic took place a couple weeks ago – very successful, 180 individuals received flu vaccines. Continue to make changes in process of drive up clinic. Have vaccines currently available however Flu vaccines are on backorder.
 - Mobile Clinic Opportunity – An old ambulance (in good condition) was donated by the Branford Fire Department for a mobile public health clinic. In addition, fire department donated the repairs as needed. Drivers do not need a special driver's license. Potential opportunities for partnership with behavior health/social services.
 - Elaine and Darlene nominated Susan Addiss for Vice Chair. Discussion for ESDHD Vice Chair Appointment Discussion. All in favor.
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- Director's Report
 - Motion for executive session at 7:01 p.m. regarding personnel matter – Darlene made a motion to go into Executive Session at 6:34 pm. Elaine 2nd. Motion to return from executive session at 6:38 p.m. by Darlene and Elaine 2nd.
 - PHAB Accreditation Application Status – Continue to upload the documents to PHAB website. We are only one of two health departments moving forward with application in the United States with the pandemic. PHAB will be making a site visit, probably a virtual site visit (first time they ever conducted a visit virtually). Visit to potentially take place in the spring.
 - Union Contract Negotiation Committee / New Contract – 2020 – Complete.
 - ESDHD PH Activity Reports (Environmental, Emergency. Preparedness, Education & Nursing) – Emailed to all board members. Also working on annual report, draft complete. Flu clinical schedule. Working with towns on mass giveaways. Assisted with shelter after some of the storms.

- ESDHD Budget and Audit - 2020-2021- Status – Accountant working virtually with ESDHD on budget. Our office gathering hard copies for packet to be sent to him. Report to be finalized by December.
 - Working on the 2021 budget, including proposal for per capita
 - Denise suggested hybrid meeting starting in January which can be optional. Discussion took place. Next meeting scheduled for November 12, 2020 will remain via Zoom.

Adjournment

Respectfully Submitted

Angela Carrano

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