

BRANFORD HUMAN SERVICES BOARD  
January 9, 2018

The meeting was called to order at 8:08am.

Present: Peter Cimino, Maria Storm, Betty Haas, Bill Keane, Tom Mahoney

Excused: Kevin Halloran, Ed Mapp, Jane Novick

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- I. **Minutes:** Minutes from December 12, 2017 meeting were read and approved.
- II. **Communications:** Peter received a resume from a potential Board member candidate. Check from the Margaret Hampton Trust was also received.
- III. **Fees and Statistics:** Co-pays are down \$900 from this time last fiscal year.
- IV. **Social Services/Basic Needs Account:** The balance of the Donation account as of January 9, 2018 is \$111,751.88. The balance of the Basic Needs account as of January 9, 2018 is \$101,414.18. Emergency housing needs continue to increase.
- V. **Director's Report:**
  - *Fee Schedule Increase* – A fee schedule increase will be effective February 1, 2018. Clients to be notified.
  - *Electronic Prescriptions for Controlled Substances* – As of January 1, 2018 prescribers are required to prescribe controlled substances unless they apply for a waiver. BCC's prescribers have been instructed to apply for the waiver until EPCS can be established through DrFirst.
- VI. **Old Business:**
  - *Rebranding* – Peter is continuing to work with a graphic designer to help with rebranding. Fundraising to be put on hold until rebranding is completed.
  - *Board Appointment Recommendations* – Peter asked that the Board continue thinking about two recommendations for appointments to the Board to replace the two recent resignations. These will be submitted to the First Selectman for consideration.
- VII. **New Business:**
  - *Vice Chair Needed* – Board needs to appoint a Vice Chair.
- VIII. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, February 13, 2018 at 8:00am at Branford Counseling Center, 342 Harbor Street, Branford, CT 06405.

*Minutes submitted by Jennifer Sylvia.*