

BRANFORD HUMAN SERVICES BOARD

June 13, 2017

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TOWN CLERK'S OFFICE
BRANFORD, CONNECTICUT

The meeting was called to order at 8:04am.

Present: Peter Cimino, Maria Storm, Deana O'Connell, Ed Mapp, Margo Merin, Betty Haas, Jane Novick

Excused: Kevin Halloran, Tom Mahoney, Bill Keane

- I. **Minutes:** Minutes from May 9, 2017 meeting were read and approved.
- II. **Communications:** No communications of significance received since last meeting.
- III. **Fees and Statistics:** \$29,623.72 in co-pays have been collected to date this fiscal year.
- IV. **Social Services/Basic Needs Account:** The Basic Needs account currently has a balance of \$61,837.87. To date this fiscal year, \$26,477.22 has been spent on emergency housing, \$17,999.15 on rent, \$16,439.37 on utilities, and the remainder on food and other miscellaneous expenses. The Donation account has a balance of \$56,278.04. Expenditures this fiscal year to date equal \$90,515.47, donations equal \$54,655.38, and reimbursements equal \$39,669.08.
- V. **Director's Report:**
 - *Staff Charges* – APRN Michele Muzyka has been hired and will start the week of July 10th. Dr. Karl Liebmann will be retiring effecting December 2017. In the meantime, he will be reducing his hours from 8 to 4 and week as the new APRN transitions in. Interviews have been conducted to fill the open part-time Office Clerk position.
 - *Youth Service Bureau* – Changes have been proposed by the State which will put more responsibility on Branford Counseling Center as the Town's YSB. Referrals will come through the YSB hub instead of the Juvenile Review Board. Depending on the State budget, implementation may be delayed.
 - *Workforce Alliance* – The Workforce Alliance Program may be eliminated or delayed if the State budger is not signed.
- VI. **Old Business:**
 - *Fundraising* – Discussion on Board's plan to fundraise.
- VII. **New Business:** No new business was presented.
- VIII. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, July 11, 2017 at 8:00am at Branford Counseling Center, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.