

BRANFORD HUMAN SERVICES BOARD

July 10, 2018

The meeting was called to order at 8:02am.

Present: Peter Cimino, Ed Mapp, Sarah Lockery, Jane Novick, Bill Keane, Kevin Halloran

Excused: Tom Mahoney, Betty Haas, Elizabeth Sattelberger

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- I. **Minutes:** Minutes from June 12, 2018 meeting were read and approved.
- II. **Communications:** A \$10,000 grant for security deposits was received from the Branford Community Foundation. A communication was also received notifying BCC of \$3,194.17 that will be transferred from the now defunct charity called the Community Fund of Branford that was being held in the account of the now deceased David Allen Burdett.
- III. **Fees and Statistics:** For fiscal year 2017-2018, due to the assistance of Branford Social Services, 17 evictions and 24 utility shut-offs were prevented.
- IV. **Social Services/Basic Needs Account:** The balance of the Donation account at the end of fiscal year 2017-2018 was \$100,858.05 and the balance of the Basic Needs account was \$91,467.65. The Donation account will be greatly impacted in fiscal year 2019-2020 with the loss of the legacy donor.
- V. **Revisions to Policy Manual:** Revisions to the policy manual are in progress.
- VI. **Director's Report:**
- *Strategic Planning Meeting* – Peter has called together a strategic planning meeting with himself, his consultant, BCC's managers, two board members, and a clinician in order to work on updating the agency's mission statement as well as goals and objectives.
- VII. **Old Business:** No old business was presented.
- VIII. **New Business:**
- *Meeting Cancelled* – The Board unanimously agreed to cancel August's meeting. The next meeting will take place in September.
- IX. **Any other business that may properly come before the Board:** No other business was presented.

The next meeting of the Branford Human Services Board will take place on Tuesday, September 11, 2018 at 8:00am at Branford Counseling Center, 342 Harbor Street, Branford, CT 06405.

Minutes submitted by Jennifer Sylvia.