

SOLID WASTE MANAGEMENT & RECYCLING DEPARTMENT

POST OFFICE BOX 150 / BRANFORD, CONNECTICUT 06405

www.branford-ct.gov

(203) 315-0622

Date: August 26, 2021  
 To: Joseph Mooney, Chairman Board of Finance  
 CC: James Cosgrove, First Selectman  
 From: Diana McCarthy-Bercury, Sustainability and Compliance Manager  
 Re: Request for Funding of the Municipal Solid Waste Materials and Recycling Program Consulting Services

RECEIVED  
 2021 AUG 30 A 11:35  
 BRANFORD TOWN CLERK

Over the past several years the cost of collecting, transporting and disposing of municipal solid waste and recycling has increased steadily. As a result, the cost burden to the Town of Branford has increased and the profitability of recyclables has rapidly declined. In response to the situation, in July 2021 the Municipal Solid Waste Commission released a request for proposal for the Municipal Solid Waste Materials and Recycling Program Consulting Services. There was a selection process established and executed as described in the letter to the Board of Selectmen accompanying this memo. The waste and recycling consulting firm selected through the RFP process was RRT Design and Construction for \$56,000. The services will include stakeholder meetings, interviews, review of the solid waste system evaluation and recommendations, creation of goals for the Action Plan, routine project work meetings and updates and final presentation to the Town of Branford and Solid Waste Management Commission. Additional details are provided in bid submission accompanying this letter.

Currently I am seeking an appropriation, to contract RRT Design and Construction to complete the Municipal Solid Waste Materials and Recycling Program Consulting Services solicited for in the Request for Proposal. I have discussed this need with the First Selectman and Finance Director and they recommend funding this item through a transfer out of Contingency.

Transfer for Consideration:

<u>From</u>		
10149040-588802	Contingency	(56,000)
<u>To:</u>		
10143040-533280	Consulting Services	56,000

Respectfully,

Diana McCarthy-Bercury  
 Town of Branford  
 Sustainability and Compliance Manager  
 203-315-0637  
[dbercury@branford-ct.gov](mailto:dbercury@branford-ct.gov)

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DIANA McCARTHY-BERCURY  
Sustainability & Compliance Manager

*Noted*  
DIANA McCARTHY-BERCURY

2021 AUG 30 A 11:30

RECEIVED

August 26, 2021

To: James B. Cosgrove, First Selectman  
Ray Dunbar, Second Selectman  
Angie Higgins, Third Selectman

CC: Solid Waste Management Commission

From: Diana McCarthy-Bercury, Sustainability and Compliance Manager

Subject: RFP Municipal Solid Waste Materials and Recycling Consulting Services Results

Dear Board of Selectmen,

At its regularly scheduled meeting on July 14, 2021, the Solid Waste Management Commission voted unanimously to approve a scoring criteria matrix for the review of the submissions to the Request for Proposals Municipal Solid Waste Materials and Recycling Consulting Services. A selection committee was established and comprised of members from the SWMC; Diana McCarthy-Bercury, Sustainability and Compliance Manager; Pamela Roach, Southern Connecticut Region Council of Governments Consultant; and Chris Sullivan, Ex. Director of the Southwest Conservation District.

The committee received, reviewed and scored six proposals. Four companies were selected for follow up interviews on August 12, 2021. The interview committee ranked the companies on their presentations/discussion of offerings as they aligned to the Town's needs, responses to questions and relevant experience. At the end of the interviews the selection committee members ranked their choices.

Based on the results of the selection review and interview process, RRT Design and Construction was identified and selected as the best candidate to conduct the MSW and Recycling Consulting Services for \$55,742.00.

The department and the selection committee recommend the Board of Selectmen award the contract to RRT Design and Construction in the amount of \$55,742.00.

If you have any questions regarding this request, please do not hesitate to contact me at any time.

Sincerely,

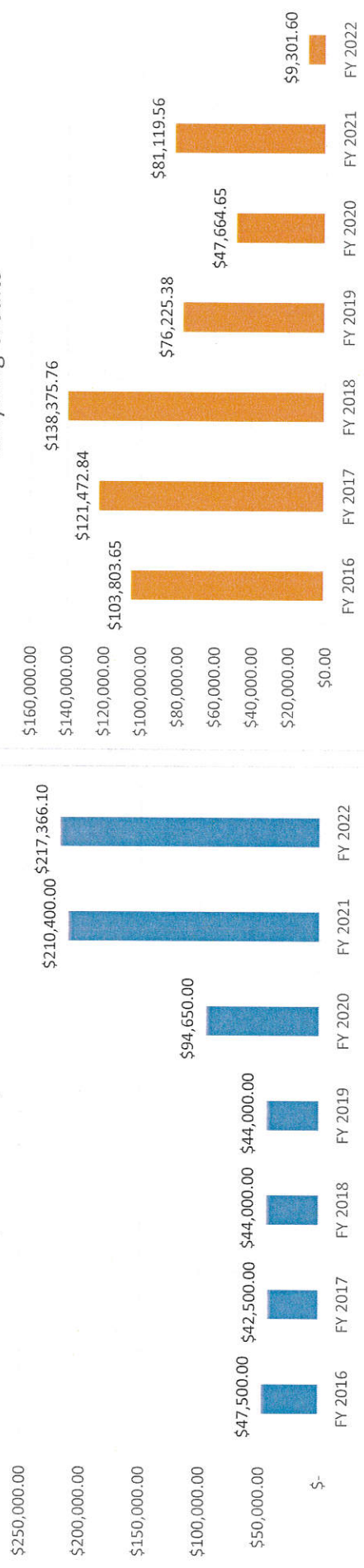
Diana McCarthy-Bercury  
Sustainability and Compliance Manager  
Town of Branford  
203-315-0637  
[dbercury@branford-ct.gov](mailto:dbercury@branford-ct.gov)

RFP Intent Reference: *The Town of Branford (the Town) is soliciting proposals for municipal waste and material recycling consulting services, specifically including development of updated recyclable waste material curbside collection methods; determination of updated recyclable waste material curbside segregation methods; presentation of projected recyclable material outlet handling practices and projected capacities; and other related services determined by the Town.*

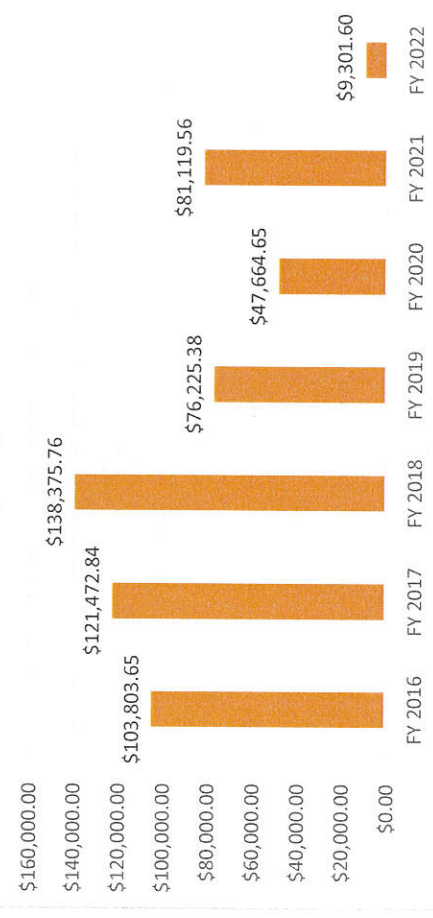
*The proposal will result in a contract intended to produce a report with conclusions, options, and recommendations in each of the above areas of interest within six months of award. The selected consultant will work with the designated customer (the Town Sustainability and Compliance Manager), the Solid Waste Management Commission, and the First Selectman.*

FY	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Cost of Disposal of Recyclables	\$ 47,500.00	\$ 42,500.00	\$ 44,000.00	\$ 44,000.00	\$ 94,650.00	\$ 210,400.00	\$ 217,366.10
Recycling Credits	\$103,803.65	\$121,472.84	\$138,375.76	\$76,225.38	\$47,664.65	\$81,119.56	\$ 9,301.60

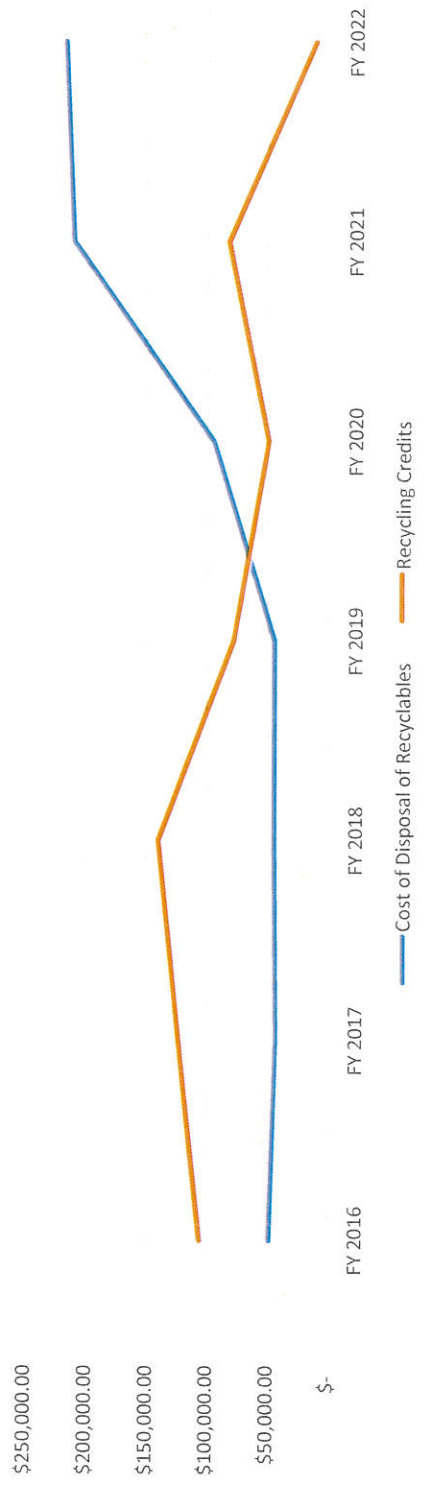
Cost of Disposal of Recyclables



Recycling Credits



Credits Vs. Disposal Costs



Recycling Credits by Material by Fiscal Year

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Bottles and Cans			\$4,528.50	\$7,432.65	\$11,102.80	\$15,781.40	\$14,405.40	\$14,844.80	\$16,895.80	\$2,783.40						
Books						\$353.63	\$858.69				\$500.00					
Cardboard			\$21,521.00	\$7,749.05	\$28,679.40	\$31,349.67	\$19,912.25	\$33,738.24	\$35,064.88	\$5,953.73	\$2,100.00	\$7,492.23				
Electronics					\$1,095.54	\$4,543.83	\$5,990.64	\$6,603.96	\$6,865.72	\$4,656.97	\$6,645.72	\$4,767.34				
Mixed paper		\$8,948.24		\$13,189.93	\$9,933.68	\$10,377.42	\$14,927.67	\$11,736.84	\$10,915.36	\$2,528.81						
Newspaper	\$47,374.76	\$53,260.63	\$68,075.30	\$36,320.93	\$7,179.31											
Scrap Metal	\$57,213.24	\$71,673.65	\$75,068.43	\$48,129.33	\$44,069.54	\$63,872.00	\$47,709.00	\$54,549.00	\$68,634.00	\$60,302.47	\$38,418.93	\$68,859.99	\$9,301.60			
<b>Total Recycling Credits</b>	<b>\$104,588.00</b>	<b>\$133,882.52</b>	<b>\$169,193.23</b>	<b>\$112,821.89</b>	<b>\$102,060.27</b>	<b>\$126,277.95</b>	<b>\$103,803.65</b>	<b>\$121,472.84</b>	<b>\$138,375.76</b>	<b>\$76,225.38</b>	<b>\$47,664.65</b>	<b>\$81,119.56</b>	<b>\$9,301.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

