

Item #9

Office of Tax Collector

TOWN OF BRANFORD  
TOWN HALL DRIVE, P.O. BOX 136, BRANFORD, CONNECTICUT 06405

ROBERT M. IMPERATO  
Tax Collector



TEL: (203) 315-0672  
FAX: (203) 315-3334  
www.branford-ct.gov  
Email: rimperato@branford-ct.gov

Date: October 30, 2023

To: Mr. Joseph Mooney  
Chair, Board of Finance  
Town of Branford  
1019 Main Street  
Branford, Ct 06405

From: Robert M. Imperato *[Signature]*  
Tax Collector

Re: Budget Transfers Request FY 2022-2023 Tax Office

RECEIVED  
2023 OCT 20 P 1:28  
*Maria S. Imperato*  
BRANFORD TOWN CLERK

The Tax Office is requesting the following transfers be placed on the agenda for the Board of Finance meeting scheduled for October 30, 2023 meeting:

In fiscal year 2022-2023, the Tax Office instituted an additional tax billing and mailing to our taxpayers for the second installment payment due on January 1, 2023. This additional procedure caused a shortfall of \$5,209.88 within the postage and bill-processing budget. In addition, our point of sale validation terminals were in need of printing ribbons as well as terminal validation paper rolls causing a shortfall of \$413.40 within the supply budget.

From:		
10141070-517000	REGULAR WAGES & SALARY	(\$438.64)
10141070-544300	PURCHASE SERVICES	(\$300.00)
10141070-555305	ONLINE SERVICES	(\$780.00)
10141070-555400	ADVERTISING	(\$2,512.75)
101 41070-588110	STATE FEES & TESTING	(\$350.00)

**TAX CONTINUED**

10141070-588200	MEMBERSHIPS & CONFERENCES	(\$279.41)
10141070-588802	CONTINGENCY	(\$962.48))
<b>TOTAL</b>		<b>(\$5,623.28)</b>

<b>TO:</b>		
10141070-533285	TAX BILL PROCESSING	\$4,142.18
10141070-555320	POSTAGE	\$1,067.70
10141070-566100	OFFICE SUPPLIES	\$413.40
<b>TOTAL</b>		<b>\$5,623.28</b>