

James Blackstone Memorial Library
BOARD OF TRUSTEES MEETING
Wednesday, January 2, 2019

Trustees (Present): Maryann Amore, Keira Cervoni, Norman Dahl, Jan Day, Liz Ferguson, Polly Fitz, Matt Hughes, Ed Kirk, Beth Law, Rick Mahoney, Pat Sanders, Robin Sandler, Frank Twohill

Trustees (Absent): Sandra Baldwin, David Henderson, Gina Wells

Guests: Hatsie Mahoney, Friends of the Blackstone Library representative

Staff: Karen Jensen, Director, Katy McNicol, Development and Outreach Associate Librarian, Gennett Grinnell, Technical Services Associate Librarian

Robin Sandler called the meeting to order at 6 p.m.

AGENDA

- 1) Public comments: none
- 2) Additions to the Agenda: Rick Mahoney added the approval of two donations to the Finance Committee report.
- 3) Approval of Minutes (December)—action: Jan Day moved to approve the minutes. Norman Dahl seconded. The motion was passed with Rick Mahoney abstaining.
- 4) Director's Report: Walls are going up in the auditorium in preparation for Youth Services' move downstairs beginning January 7. The process will take several days as construction workers move the juvenile collection downstairs. Workers will be parking at St. Mary's and staff will park on Laurel St to allow more patron parking in the back lot. Construction information and updates are posted on the library website, with social media posts soon to follow.
- 5) Treasurer's Report: There is no news to report at this time. In February, Rick will present the six-month report, which will give the first real projection for the year. Investments went down in November and December. The programming budget will be reviewed at the February meeting.
- 6) Committee Reports—only as required

Finance Committee

- Audit: All financial information was found to be in order. Rick reviewed highlights from the audit. Norman made a motion to accept the audit as presented. Ed Kirk seconded the motion. The motion passed.
- Donation approval—action: The Friends of the Blackstone Library made a gift of \$50,000 to the library, \$25,000 of which was designated to install a new audio system in honor of Betsy Klarman. Jan made a motion to approve the designation. Ed seconded. All voted for approval. The designated use of the remaining \$25,000 will be decided in February. The library also received \$1,000 from the estate of Ivan MacDonald and \$4,852 from the estate of Teresa Barbuto. Rick made a motion to deposit these monies into investments. Polly Fitz seconded the motion. The motion passed.

Project Planning Committee—

- Project Update: The Building Committee will meet with Downes Construction on Thursday, January 3 at 12 noon. Maryann Amore asked to have the minutes from the meeting e-mailed to the board members.

Development Committee—

- End of Year Appeal: To date, the library has received \$29,615.
- Spring Fundraiser: The Committee will meet next week to discuss the possibility of an Art Sale event, featuring prints and possibly original works for auction. Different venues are being considered.

Capital Campaign Committee—

- Raffle Ticket Sales: So far, 270 tickets have been sold. Tickets may be purchased up until February 1 at 6 p.m.
- Approval of Naming Opportunity:
 - Entry Vestibule & Entry foyer/Community Info Space—Community Foundation for Greater New Haven: Norman moved to approve the naming in honor of The Community Foundation for Greater New Haven. Ed seconded. All voted for approval.

7) Next regular meeting—February 6, 2019—Location TBD

Maryann moved to adjourn the meeting. Norman seconded. The motion was passed. Robin adjourned the meeting at 6:57 p.m.