

**James Blackstone Memorial Library**  
**BOARD OF TRUSTEES MEETING**  
**Wednesday, February 6, 2019 6:00 pm**

**Trustees (Present):** Maryann Amore, Sandra Baldwin, Keira Cervoni, Liz Ferguson, Polly Fitz, David Henderson, Ed Kirk, Beth Law, Rick Mahoney, Patricia Sanders Robin Sandler, Frank Twohill

**Trustees (Absent):** Norman Dahl, Jan Day, Matt Hughes, Gina Wells

**Staff:** Karen Jensen, Director; Katy McNicol, Development and Outreach Librarian; Gennett Grinnell, Technical Services Associate Librarian

Robin Sandler called the meeting to order at 6 p.m.

**AGENDA**

**1) Public Comments:** none

**2) Additions to the agenda:** none

**3) Approval of Minutes (January):** Rick Mahoney moved to approve the minutes. The motion was seconded by Maryann Amore. All voted for approval.

**4) Director's Report:** The construction project is going well, and patrons are adapting to the new entrance. The Friends will be funding our summer intern position. The Friends are also working on writing a history of the Blackstone Friends organization. The library book sale is scheduled for September 26-29. Due to positive response, Factual Friday may become a permanent fixture on our Instagram and Twitter accounts.

**5) Treasurer's Report:** Rick reviewed the 6-month projection of the current budget and expenses. Overall, the budget is in good shape.

**6) Committee Reports—only as required**

**Finance Committee—**

- **FY 2019-2020 Budget Request—action:** Rick presented the budget request. After discussion, he made a motion to accept the request. Maryann seconded the motion. The motion was passed.

**Project Planning Committee—**

- **Project update:** Construction is progressing according to plan. The walls for the top floor administrative offices are up, and should be completed by the end of April. The February 1 minutes from the Building Committee will be sent to all board members for review.

**Development Committee—**

- **Spring Appeal:** The appeal letters and cards are ready to be sent out. To date, the library has received \$31,000.
- **Spring Fundraiser:** The spring fundraiser will be a paper shredding event. The date is TBD. The committee meets again on February 13 to plan the fall 2019 and spring 2020 events.

**Capital Campaign Committee—**

- **Raffle Drawing—naming opportunity for Upper Rotunda Art Gallery:** Shepard Stone is the winner of our raffle! When the forms are completed, Karen Jensen will bring them to the board for approval. Karen also thanked Patricia Sanders for her help on the day of the drawing and all board members for selling tickets and supporting the raffle.

**7) Next regular meeting—March 6, 2019—Location TBD**

Polly made a motion for adjournment. Sandra Baldwin seconded. The meeting was adjourned at 7 p.m.