

LEGAL NOTICE
Branford, Connecticut

Be it ordained that "Chapter 223, Town Meeting Rules, A236-2B RTM Clerk, Rule 2.2" of the Municipal Code of the Town of Branford has been repealed as approved by the Branford Representative Town Meeting on June 8, 2022, as on file in the Branford Town Clerk's office and www.branford-ct.gov.

Dated at Branford, Connecticut on this 16th day of June 2022.

Lisa E. Arpin, CMC CCTC
Branford Town Clerk

(Info below the line is not for inclusion in the printed legal notice)

Lisa E. Arpin
BRANFORD TOWN CLERK

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Passed at RTM Rules & Ordinances Committee meeting on June 6, 2022

Passed at RTM meeting on June 8, 2022

Publication in "The Sound" newspaper on June 30, 2022

If uncontested, the repeal becomes effective on July 18, 2022 (15 days from date of publication)

- M. Rule 1.13. The Moderator shall determine the appropriate committee to which any matter shall be referred subject to the provisions of § A236-4.

§ A236-2. RTM Clerk.

- A. Rule 2.1. The RTM Clerk shall keep an accurate record of attendance at all meetings, of all members, both regular and ex officio. Such record shall be a part of the minutes of the meeting.
- B. Rule 2.2. When any member has failed to attend three consecutive regular meetings, as defined under § A236-8D, Rule 8.4, the RTM Clerk shall so certify in writing to the Moderator, who shall immediately declare a vacancy in said member's seat, as provided by the Charter, and shall call for an election to fill said vacancy.
- C. Rule 2.3. The RTM Clerk shall keep accurate minutes of the proceedings of the RTM, using such stenographic assistance or such recording devices as the RTM may provide.
- D. Rule 2.4. The RTM Clerk shall prepare the minutes of each meeting and shall deliver said minutes to the Town Clerk not later than seven days after said meeting. The Town Clerk shall distribute said minutes to the RTM members with the call for the next regularly scheduled meeting. The minutes shall be posted on the Town's website. **[Amended 3-10-2021]**
- E. Rule 2.5. The RTM Clerk shall receive and open all mail or other communications addressed to the RTM. If action prior to the next meeting is indicated upon any communication received, the RTM Clerk shall refer the matter to the Moderator immediately.
- F. Rule 2.6. The RTM Clerk shall furnish the Town Clerk with a copy or brief statement of each ordinance adopted, amended or repealed by the RTM not later than 12:00 noon of the third day following action of the RTM thereon.

§ A236-3. Order of business.

- A. Rule 3.1. The regular order of business shall be as follows:
- (1) Roll call.
 - (2) Approval of the minutes of previous meeting.
 - (3) Reception of communications.
 - (4) Reports of committees.
 - (5) Citizens' petitions.
 - (6) Business on the agenda.
 - (7) Other business.
- B. Rule 3.1.1. Approval of the minutes of the previous meeting or meetings shall be required only at regularly scheduled meetings.

**A236-2. RTM Clerk (B). Rule 2.2
 Repealed by RTM vote
 June 8, 2022**