

SOLID WASTE MANAGEMENT COMMISSION

POST OFFICE BOX 150, BRANFORD, CONNECTICUT 06405

www.branford-ct.gov solidwaste@branford-ct.gov

(203) 315-0622

PAUL MUNIZ

DANIEL MCGOWAN

CHAIRMAN

SOLID WASTE SUPERVISOR

SOLID WASTE MANAGEMENT COMMISSION SPECIAL MEETING MINUTES WEDNESDAY, MARCH 28, 2018 - 7:45 PM CANOE BROOK SENIOR CENTER NOT APPROVED

Present: Chairman Muniz, M. Barbour, M. Ricozzi, A. St Thomas and Solid Waste Supervisor D. McGowan

Absent: J. Rollo and R. Lasky

Chairman Muniz called the Special Meeting of the Solid Waste Management Commission to order at 7:52 p.m. M. Ricozzi made a motion to approve the minutes of the Meeting of the SWMC held January 17, 2018. A. St. Thomas seconded. The motion carried unanimously.

Solid Waste Supervisor's Report:

- **Review of Commodity Recycling Bids** – Supervisor McGowan reviewed with the Commissioners all bids received for commodity (Cardboard, Scrap Metal and Newspaper) recycling via a spreadsheet. Based on results, Supervisor McGowan recommended the contractor Murphy Road Recycling be awarded the contract for *Haul of Co-Mingled Recycling Containers* at \$30 a ton for cost. M. Ricozzi made a motion to recommend to the Board of Finance to award the contract for *Haul of Co-Mingled Recycling Containers* to Murphy Road Recycling. A. St. Thomas seconded. The motion carried unanimously.

Supervisor McGowan then reviewed the three bid results with the Commission members for the *Recycling of Newspaper and Cardboard* contract. Supervisor McGowan recommended, with the Addendum added to the bid allowing for a pricing package based upon the combination of materials (cardboard and newspaper), that the contract be awarded to Murphy Road Recycling. M. Ricozzi made a motion to recommend to the Board of Finance to award the contract for *Recycling of Newspaper and Cardboard* to Murphy Road Recycling. M. Barbour seconded. The motion carried unanimously.

Supervisor McGowan then reviewed his findings from four bidding contractors regarding the *Recycling of Scrap Metal* contract, recommending to the Commission the contract be awarded to Chase Waste Materials Corporation. M. Ricozzi made a motion to recommend to the Board of Finance to award the *Recycling of Scrap Metal* to Chase Waste Materials Corporation. A. St. Thomas seconded. The motion carried unanimously.

M. Ricozzi made a motion to notify the Finance Director, via a letter, advising him to modify the 2018/19 Fiscal Year budget reflecting the conversion of revenue to cost in terms of the Recycling of Bottles and Cans line item. A. St. Thomas seconded. The motion carried unanimously.

- **Curbside Collection Contract** - Supervisor McGowan and specifically Chairman Muniz reviewed recent meetings held with the Town of Branford Administration, noting the various highlights and concerns communicated, specifically in terms of the increases reflected in the latest, and only bid received for *Curbside Collection*. Chairman Muniz summarized, concluding an additional meeting will be required as the need to put in place a current *Curbside Collection* contract is essential. Chairman Muniz suggested that the Commission as a whole, accept and recommend to the Board of Finance accepting the sole bid for the *Curbside Collection* contract, with the clause that it is subject to further negotiations with Town Administration/Executives, i.e., the Director of Finance. A lengthy discussion took place, culminating in the Commission agreeing with the Chairman's suggestion, utilizing the option of going back out to bid should negotiations fail to produce a more favorable pricing structure.

2018/19 Budget:

- Supervisor McGowan reviewed various increases for the Commission's consideration in terms of the 2018/19 year's budget. M. Ricozzi made a motion to accept the 2018/19 Solid Waste and Recycling Department budget as presented, and to be presented to the Board of Finance. A. St. Thomas seconded. The motion carried unanimously.

Waste Zero:

- Chairman Muniz reported the favorable response he received from the Town of Branford Administration to the Waste Zero program he presented. Chairman Muniz suggested the Commission review a shortened version of a Waste Zero slide presentation at the next regularly scheduled Solid Waste Management Commission meeting on April 11th, 2018.

Chairman's Report

- Chairman Muniz stated all the contracts and renewals had already been addressed.

Chairman Muniz stated the next regularly scheduled SWMC meeting is scheduled for Wednesday, April 11th, 2018. M. Barbour made a motion to adjourn. A. St Thomas seconded. The motion carried. The meeting was adjourned at 9:22 pm.

Respectfully submitted,

Leslie J. Capezzone, Secretary,