

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
RAYMOND E. DUNBAR, JR

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Minutes of Selectmen's Meeting April 5, 2023 Fire Headquarters – 5:00 p.m.

The meeting was called to order at 5:00 p.m. Present were First Selectman James B. Cosgrove; Second Selectwoman Angela M. Higgins and Third Selectman Raymond Dunbar. Also present were James Perito, Attorney; Brian Devlin, Superintendent, WPCF; Margaret Lubberda, Director, Human Resources; Alex Palluzzi, Director, Parks and Recreation; Tyler Bowne, Sustainability and Compliance Manager; Paul Muniz, Chairman, Solid Waste Management Commission; Greg Robbins, Property Owner; Dan Hally, Registrar of Voters; Patty Austin, Police Commissioner; Tracy Everson, Carolyn Sires, Judy Barron and Frank Twohill, RTM Members.

Motion made by Selectwoman Higgins to approve the Board of Selectmen minutes of March 1, 2023. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to add to the agenda an appointment to the Branford Housing Authority under item #18. Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to enter into executive session at 5:01 p.m. to discuss pending tax appeals. Seconded by Selectman Dunbar. Vote unanimous.

Present in executive session were: First Selectman James B. Cosgrove; Second Selectwoman Angela M. Higgins and Third Selectman Raymond Dunbar. First Selectman Cosgrove invited Attorney James Perito to attend the executive session.

For the record no votes were taken while in executive session.

Motion made by Selectwoman Higgins to return to regular session at 5:07 p.m. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from Brian Devlin, superintendent WPCF to waive the bid for the purchase and installation of a Homa 34 HP non clog sewage pump at the Hosley Avenue Pump Station and award the contract to Mechanical Solutions Inc. at a total cost of \$18,794. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to approve a request from Brian Devlin, superintendent WPCF to waive the advertising for the roof replacement on the Solids Process Building located at 75 Block Island Road and award the contract to New England Roofing and Home Repair at a cost of

\$44,875.00. (Three quotes were received this was the lowest price.) Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from Margaret Lubberda, Director of Human Resources to waive the bid and extend the current contract with ADP for Human Resources Information System (HRIS) for an additional 5 years at the rates proposed effective July 1, 2023. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectwoman Higgins to approve an amendment to lease between the Town of Branford and the Branford Early Learning Center for a 20 year lease extension (This item will be referred to the RTM for legislative action). Seconded by Selectman Dunbar. Vote unanimous.

Tyler Bowne, Sustainability and Compliance Manager and Paul Muniz, Chairman, Solid Waste Management Commission addressed the Board to provide information concerning the proposed changes in the Curbside Collection program.

Motion made by Selectman Dunbar to approve a recommendation from the Solid Waste Management Commission to award the contract for Curbside Garbage and Recycling Collection and award a three year contract with the possibility of two—one year extensions to BRS Services, LLC at bid prices. Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to approve a recommendation from the Solid Waste Management Commission to waive the bid for the processing of recyclable materials and award a five year contract to Murphy Road Recycling, LLC at an initial cost of \$95 per ton for the first year with a 4% increase each following year and applicable monthly single stream average commodity rate based on the table provided. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to approve a recommendation to award the contract for the purchase of trash and recycling carts to Rehig Pacific Company in the amount of \$1,019,750. (Rehig Pacific Company is a vendor through Sourcewell, a purchasing Consortium that the town participates in). Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to approve a recommendation from the Solid Waste Management Commission to award a three year contract with the possibility of two—one year

extensions for the Hauling of MSW to Cherry Hill Construction per the attached proposal sheet effective July 1, 2023. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to approve a recommendation from the Solid Waste Management Commission to waive the bid and extend the Thimble Island Collection contract between the Town of Branford and Thimble Island Ferry Company, LLC for an additional year at the current rate of \$14,675 effective July 1, 2023. Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectman Dunbar to approve a request from Alex Palluzzi, Director, Parks and Recreation to waive the bid for the purchase of 14 AED units for placement at various athletic fields and public spaces and award the contract to Cardio Partners in the amount of \$21,446.88. Seconded by Selectwoman Higgins. Vote unanimous.

To consider, and if appropriate, approve the following resolution:

2023 SCRCOG HAZARD MITIGATION PLAN UPDATE

WHEREAS, the Town of Branford has historically experienced damage from natural hazards and it continues to be vulnerable to the effects of those hazards profiled in the plan (i.e., flooding, drought, ice jams, hurricanes, severe winter storms, thunderstorms, tornadoes, and wildfires) resulting in loss of property and life and threats to public health and safety; and

WHEREAS, the Town of Branford has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its hazard mitigation plan update entitled **2023 SCRCOG HAZARD MITIGATION PLAN UPDATE** under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held throughout the planning process regarding the development and review of the Plan; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedures for the Town of Branford; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of Branford, with the effect of reducing vulnerabilities and protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of Branford eligible for funding to reduce long term risks of future hazards; now therefore be it

RESOLVED by the Town of Branford Board of Selectmen:

1. The Plan is hereby adopted as an official Plan of the Town of Branford;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance are required by 44 CFR 201.6, and FEMA are hereby adopted as part of the resolution for a period of five (5) years from the date of this resolution; and
4. In accordance with the authority vested in the Town of Branford Board of Selectmen, they thereby adopt the **2023 SCRCOG HAZARD MITIGATION PLAN UPDATE**.

Motion made by Selectwoman Higgins to approve the resolution. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from the Stony Creek Museum for an exemption as permitted by section 115-4 of the code of the Town of Branford regarding the consumption of alcoholic beverage in a public area and allow the serving of beer and wine at the 2023 Annual Meeting, Holiday Event and two fundraising and/or membership events. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from Tags on Main located at 1227 Main Street for the temporary placement of two benches on Main Street and the placement of merchandise on the sidewalk on the side of the building along Svea Avnue for one year with the stipulation that this approval maybe modified or rescinded. Seconded by Selectman Dunbar. Vote unanimous.

Green Use:

Motion made by Selectman Dunbar to approve a request from Meg Heath and Lauren Farrell for use of the Town Green on April 22, 2023 from 10:00 a.m. to 1:00 p.m. to hold a tag sale to support the BHS Class of 2024. Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from Marion Lovig for use of the Town Green on May 4, 2023 at 6:00 p.m. to hold a prayer for National Day of Prayer. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to approve a request from Branford Downtown Merchants and Perry Maresca, Economic and Business Development Manager for use of the Town Green on May 6, 2023 from 10:00 a.m. to 3:00 p.m. to hold a Book Festival. Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from New Haven Ballet for use of the Town Green on June 9, 2023 at 6:00 p.m. to hold a Ballet Performance. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from Cub Scouts Pack 424 for use of the Town Green on June 23, 2023 from 5:00 p.m. to 8:30 p.m. to hold a Cross Over Ceremony and Celebration. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to approve a request from the Branford High School for use of the Town Green on June 14, 2023 at 6:00 p.m. to hold the 2023 High School Graduation Ceremony. Seconded by Selectwoman Higgins. Vote unanimous.

Motion made by Selectwoman Higgins to approve a request from Love Tribe Center for use of the Town Green on July 22, 2023 6:00 p.m. to 8:00 p.m. to hold a “Concert for Henry”. Seconded by Selectman Dunbar. Vote unanimous.

Motion made by Selectman Dunbar to approve a request from Trinity Episcopal Church for use of the Town Green on September 15 and 16, 2023 from 7:00 a.m. to 5:00 p.m. to hold the Trinity Church Fair. Seconded by Selectwoman Higgins. Vote unanimous.

Appointments:

Board of Police Commissioners

Christine Ciociola to fill a vacancy left by Jill Marcus term to expire January 30, 2025 and Robert Nash to fill a vacancy left by Richard Goodwin term to expire January 30, 2026. Motion made by Selectman Dunbar to approve the appointments. First Selectman Cosgrove expressed appreciation, on behalf of the board, to Jill Marcus and Rick Goodwin for their many years of service. Seconded by Selectwoman Higgins. Vote unanimous.

HazWaste Central Municipal Planning Committee - Tyler Bowne. Motion made by Selectwoman Higgins to approve the appointment. Seconded by Selectman Dunbar. Vote unanimous.

Branford Housing Authority

Anthony Wight to fill a vacancy left by Ryan Sullivan term to expire April 30, 2026. Motion made by Selectman Dunbar to approve the appointment. Seconded by Selectwoman Higgins. Vote unanimous.

Reappointments:

Board of Police Commissioners

John Sousoulas term to expire January 30, 2025 and Valerie Wiel-Wilkins term to expire January 30, 2026. Motion made by Selectman Dunbar to approve the reappointments. Seconded by Selectwoman Higgins. Vote unanimous.

Correspondence - First Selectman Cosgrove read a letter from Jerry Shaw dated March 21, 2023.

Other – none

Motion made by Selectwoman Higgins to adjourn the meeting at 5:54 p.m. Seconded by Selectman Dunbar. Vote unanimous.

Respectfully submitted,



Trista Milici
Clerk