

Willoughby Wallace Memorial Library  
Committee Meeting

September 13, 2017  
7:00 pm

Meeting was called to order at 7:05 pm by Chair John Malick. Also in attendance: John Nelson, Robert Dargan, Jo Buchanan, Tom Pfaff, Laura Barr and Library Director, Alice Pentz.

Public Comment: None

The minutes of the June 14, 2017 meeting were approved with no changes.

Financial Report: The balance of the WWML Committee Fund is \$122,574.67. Jim Finch, Finance Director, is to attend the November 8, 2017 meeting.

Library Director's Report: The library wrapped up a successful summer full of programs and reading for all ages.

In August the LION consortium voted to fund its own delivery system. The start date is September 18, 2017. Hold restrictions for library patrons will be lifted. The LION Board anticipates offering a more effective delivery system for the participating libraries.

The Friends of WWML held a very successful fundraiser in August. The proceeds will help fund future library programs and services.

Fall programs have been scheduled and are now beginning.

Old Business:

The committee discussed the memorial bench proposed by a Branford resident, and the desire, as well as need, for a master plan for the library grounds which could include landscape design and limited opportunities for memorial plaques in the outdoor seating plan.

New Business:

The Use of Meeting Room Policy and Procedures were discussed.

A motion to amend the policy in #1 to remove the references to maximum capacity was made by John Nelson and seconded by Bob Dargan. Approved.

A motion to amend the policy to read as follows was made by Laura Barr, and seconded by John Nelson. Approved.

The policy is to read in #6:

"There is an additional general use charge of \$25. for the first 2 hours, and \$25. for each additional hour, or part thereof, up to a maximum of 4 hours, for individuals or entities that propose a use that involves a charging an admission or event charge of any kind. If the room is requested for more than 4 hours, it will require Library Director's consultation with the Committee. If approved for use of more than 4 hours, each additional hour, or part thereof, will also be \$25. per hour."

Meeting adjourned at 8:10 p.m.

Respectfully submitted by Laura Barr