

WILLOUGHBY WALLACE MEMORIAL LIBRARY

COMMITTEE MEETING

September 9, 2020

Meeting called to order by John Malick at 7:09 pm. Also attending: Erin McCarthy, Mary Donaruma, John Nelson, and Library Director, Alice Pentz. Jo Buchanan and Bob Dargan attended by telephone.

Public Comment: None

Minutes of the meeting of February 12, 2020 were approved.

Financial Report: Balance of account as of August 31, 2020 was \$136,185.521.

Library Director's Report:

- Summer programs were a success. Reading program was participated in by a large number of children. Imagine Your Story participants logged 30 hours of reading to receive prizes.
- Laura Gunneson created weekly craft and activity kits that could be done at home. This provided 8 weeks of hands- on activities.
- The library reopened on July 6, 2020. We started sidewalk pickup on May 26, which continues to be popular. Appointments were made to be in the library and sanitizer stations were set up as well as directional signs. The staff attended several Zoom meetings with fellow libraries. Fines have been waived at LION Libraries and many have decided to go forward with a Fine-free policy. Since July the library installed a doorbell on the gallery door to monitor walk-ins.
- Overdrive has allowed patrons to read ebooks or download audiobooks. Looking at HOOPLA also as a new resource. A suggestion was made that instructions for using Overdrive be placed on the library website.
- Set up of presentation equipment in the gallery has been suspended but will be completed this fall.

New Business:

- Thia Wrightsman has been working on the local history collection. Supplies have been purchased for preserving materials and a written draft of an acquisition policy for the collection and a draft of a Deed of Gift form will be reviewed at the next meeting.
- The allocation of the book budget of \$24,000 will be reviewed over the year to see if there is more need for ebooks vs print in the coming months.

Meeting was adjourned at 8:05 pm.

Respectfully submitted,

Mary Donaruma, Secretary