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**SOLID WASTE MANAGEMENT COMMISSION
MEETING MINUTES
JANUARY 12, 2022**

Wai E. Arpin
BRANFORD TOWN CLERK

Attendees: P. Muniz, K. Galambos, J. Rollo, J. Brown, J. Cosgrove, R. Aitro, A. St Thomas
Absent: H. Plunkett

1. Meeting called to order at 5:32 pm.
2. Motion to approve the meeting minutes of December 8, 2021 made by J. Rollo, seconded by J. Brown, approved unanimously
3. S & C Manager's Report – report provided by J. Cosgrove
 - a. S&C Manager Status:
 - i. D. McCarthy-Bercury may return to work part time in a couple of weeks, and full-time in about 3 months. She will be working on the budget, the RRT study, and other projects. She will be participating in meetings with RRT.
 - b. 2021-2022 Contract Status:
 - i. In the last few weeks curbside trash and recycling were delayed. Schweitzer had a manpower shortage due to Covid. The First Selectman's office monitored the situation, contacted Schweitzer directly, and told them to go back with no more than a 2-day delay, which Schweitzer agreed to.
 - c. Recycling Material Reimbursement/Transfer Station (AAW):
 - i. Discussion on a truck that was observed by P. Muniz and whether it did go to the transfer station, J Cosgrove reported that it did
 - ii. Discussion on a photo of a load sent by All American on Monday. Branford's contamination threshold of 5% is very restrictive, other towns have thresholds of 20%. It is very difficult to achieve that threshold after curbside and transfer station operations take place.
 - d. Collection Performance Update:
 - i. There will be chargebacks to the December curbside service based on daily complaint calls that were not resolved.
 - ii. Discussion on status of collection vehicles. There are no 3-compartment vehicles, the 2-compartment vehicles have a basket along the side for cardboard. If all our recycling is being collected in single-compartment trucks then non-compliant truckloads need to be monitored at the transfer station. P. Muniz stated we need to know how many single loads are coming into the transfer station per month. J. Cosgrove stated we are already doing this but we need to better manage the rolloff; as a possibility the implementation step at the transfer station could involve a

practice to avoid the mixing of material in a previously-filled container, for example, by always having an empty container present. One option might be to clear out the C&D construction debris to free up space for empty containers. Discussion on whether cardboard and paper should be separated. The market has changed. P. Muniz observed that the RRT memo revealed that Branford does not currently generate sufficient cardboard to make that worthwhile. The Town website and brochure are not clear on how to handle cardboard. A. St Thomas observed that the terms of our contract do not match the actual services being provided. J. Cosgrove stated the Town wants to maintain transfer station quality control which is the reason why residents are still asked to separate the cardboard.

iii. MOTION: SWMC recommends that, starting immediately, any recycling load delivered to the Transfer Station in a non-dual compartment truck shall be weighed and photographed, dated and time stamped, and recorded, for back-charging. Motion by A. St Thomas, 2nd by R. Aitro, passed unanimously.

e. Transfer Station Performance and Practices Update:

i. To be determined upon Compliance Manager's return to work

4. Chairman's Report – P. Muniz

a. Collection Study Project Status:

i. We are anticipating an updated report from RRT. Yesterday's meeting was cancelled due to illness, rescheduled for next Tuesday. P. Muniz will email an update to the Commissioners after that meeting.

b. R. Aitro and A. St Thomas thanked P. Muniz for following up with RRT and continuing to represent the Commission's expectations for the report

5. Other Business –

a. Member Status

b. 2022 Meeting Schedule

6. Motion to adjourn by R. Aitro, 2nd J. Brown, meeting adjourned at 6:37 pm

7. Next Meeting Feb. 9, 2022 at 5:30 pm on Zoom