



RTM Ways & Means Committee

TOWN OF BRANFORD

Judith Barron * Peter Black * Don Conklin * Linda Erlanger * Kevin Healy, Chair

Kate Egan
BRANFORD TOWN CLERK

2022 APR -4 P 1:48

RECEIVED

WAYS AND MEANS REGULAR MEETING AGENDA Wednesday, April 6, 2022 @ 7:00 p.m.

There will be a regular meeting of the RTM Ways and Means Committee on Wednesday, April 6, 2022 at 7:00 p.m. at the Community House, 46 Church Street, Branford, CT.

1. To review budgets from the following departments:

	Page #	
Branford Cable Television.	28	Jamie Cosgrove
Principal Debt Service }	53	
Interest Debt Service }	54	Jim Finch
Contingency }	59	
Board of Finance.	13	Jim Finch
Fiscal Services.	14	Jim Finch
Public Celebration.	49	Jim Finch
Sewer Assessment Fund.	64	Jim Finch
Pensions & Contributions.	56	Jim Finch/Margaret Luberda
Employee Group Insurance.	57	Jim Finch/Margaret Luberda
Municipal Insurance.	58	Jim Finch/Margaret Luberda
Conservation & Environment.	50	Dan Fitzgerald & Heather Wells-Sweeney
Recreation Department.	46	Alex Palluzzi
Parks & Open Space Authority.	47 & 61	Richard Shanahan

2. To consider and if appropriate, approve the following transfer request for Parks & Open Space Budget:

From:	20545050-566900	Other Supplies	(\$3,000)
	20545050-579400	Capital Outlay – Improvements	<u>(4,000)</u>
		Total	(\$7,000)
To:	20545050-544300	Purchases, Services, Repair	\$7,000

3. To consider and if appropriate, approve a transfer request from the First Selectman for the Branford Cable TV budget as follows:

From:	10141180-533605	Sub-Contracting	(\$ 3,500)
To:	10141180-518250	Seasonal & Part-Time Help	3,500

4. To consider and if appropriate, approve a transfer request from the First Selectman for the Public Celebration budget as follows:

From:	10149040-588802	Contingency	(\$11,829)
To:	10145080-544420	Equipment Rental	11,829

5. To consider and if appropriate, approve the Board of Finance recommended FY22 ARPA Fund appropriations and resolution:

From:	TBD	ARPA Fund	(\$380,000)
To:	TBD	I.T. SAN Storage Device	\$160,000
	TBD	Recreation Dept. – Showmobile	<u>220,000</u>
		Total	\$380,000

RESOLVED: That the RTM approves an appropriation of \$380,000 to the ARPA Fund budget for the fiscal year 2021-2022.

Respectfully submitted,

Kevin Healy, Chair

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ITEM #2

2022 MAR 25 A 10:52

Richard Shanahan
BRANFORD TOWN CLERK

Date: March 25, 2022

To: Joseph Mooney, Chairman
Board of Finance

From: Richard Shanahan
Parks & Open Space

Re: Budget Transfers - FY 2021/2022

Hurricane Ida made landfall in Louisiana on August 30, 2021 as a Category 4 hurricane. While downgraded to a tropical depression by the time it hit Connecticut on September 1st, it still dumped approximately 7 to 8 inches of rain in southern Connecticut, breaking numerous rainfall records. The rain caused severe erosion damage to trails in several areas throughout various open space properties, but primarily in the Supply Ponds Preserve. In addition to trail damage, over 2 feet of fresh sediment was deposited in the sedimentation pond at the base of Pine Gutter Brook.

The transfer requests are being done to cover the estimated costs associated with the excavation of the sedimentation pond and the regrading and repair the damaged trails.

Parks & Open Space Budget for 2021-2022

FROM:		AMOUNT
20545050-566900	Other Supplies	\$3,000
20545050-579400	Capital Outlay - Improvements	\$4,000
TO:		
20545050-544300	Purchases, Services, Repair	\$7,000

Thank you for your consideration of this request.

ITEM #3
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MAR 23 REC'D

BOARD OF SELECTMEN
BRANFORD, CONNECTICUT

BRANFORD TOWN CLERK

JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
RAYMOND E. DUNBAR, JR



1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405
(203) 488-8394
FAX: 481-5561
www.branford-ct.gov

DATE: March 23, 2022
TO: Joseph Mooney, Chairman, Board of Finance
FROM: James B. Cosgrove, First Selectman *JBC*
RE: Budget Transfer

Please include the following request for transfer on the agenda of the Board of Finance meeting scheduled for March 28, 2022:

From: Subcontracting	10141180 533605	(\$3,500.00)
To: Seasonal & Part Time Help	10141180 518250	\$3,500.00

A recent review indicated that the part time videographer position does not satisfy 1099 tax requirements therefore, it is recommended that this position is changed to part time employee status.

If any further information is required please feel free to contact me.

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
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1019 MAIN STREET
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BRANFORD, CT 06405
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www.branford-ct.gov

DATE: March 25, 2022
TO: Joseph Mooney, Chairman, Board of Finance
FROM: James B. Cosgrove, First Selectman *JL*
RE: Budget Transfer

RECEIVED
2022 MAR 25 P 2:25
BRANFORD TOWN CLERK

Please include the following request for transfer on the agenda of the Board of Finance meeting scheduled for March 28, 2022:

From: Contingency	10149040 588802	(\$11,829.00)
To: Equipment Rental	10145080 544420	\$11,829.00

The town owned staging normally set up on the front of Town Hall for the Branford Festival and High School Graduation ceremonies has been inspected and determined to be unsafe when used at its full size for these events.

This transfer is necessary for the cost of rental, shipping, set- up and removal of temporary staging for the events scheduled in June.

Please feel free to contact me if you need additional information.

Thank you for your consideration.

**TOWN OF BRANFORD
ARPA FUND
FISCAL YEARS 2022-2025**

Department	Requested	BOF Recommended FY 2022	BOF Recommended FY 2023	RTM Approved FY 2022	RTM Approved FY 2023	FY 2024	FY 2025	3 YEAR REQ.
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GENERAL GOVERNMENT

Cybersecurity	25,000	0	25,000	0	0	0	0	25,000
SAN Storage Device	160,000	160,000	0	0	0	0	0	160,000
Total General Government Services	185,000	160,000	25,000	0	0	0	0	185,000

PUBLIC SAFETY

Lucas CPR Device	32,000	0	32,000	0	0	0	0	32,000
Gear Extractor Dryer	30,000	0	30,000	0	0	0	0	30,000
Ambulance Equipment	75,000	0	75,000	0	0	0	0	75,000
Ambulance Purchase	220,000	0	220,000	0	0	0	0	220,000
Total Public Safety Services	357,000	0	357,000	0	0	0	0	357,000

ENGINEERING/PUBLIC WORKS/SEWERS

Paving	1,000,000	0	1,000,000	0	0	0	0	1,000,000
Street Lining	125,000	0	125,000	0	0	0	0	125,000
Meadow Street Boardwalk - Engineering Services	75,000	0	75,000	0	0	0	0	75,000
Sidewalks	550,000	0	550,000	0	0	0	0	550,000
Total Public Works & Highway Services	1,750,000	0	1,750,000	0	0	0	0	1,750,000

**TOWN OF BRANFORD
ARPA FUND
FISCAL YEARS 2022-2025**

Department	Requested	BOF Recommended FY 2022	BOF Recommended FY 2023	RTM Approved FY 2022	RTM Approved FY 2023	FY 2024	FY 2025	3 YEAR REQ.
HEALTH & HUMAN SERVICES								
Basic Needs								
Counseling Center	100,000	0	100,000	0	0	0	0	100,000
Total Health & Human Services	100,000	0	100,000	0	0	0	0	100,000
RECREATION & LIBRARIES								
Shewmobbie								
Recreation	220,000	220,000	0	0	0	0	0	220,000
Total Recreation & Library Services	220,000	220,000	0	0	0	0	0	220,000
TOTAL ARPA FUNDING REQUEST	2,612,000	380,000	2,232,000	0	0	0	0	2,612,000

RECONCILIATION OF ARPA FUNDING

Opening ARPA Fund Balance	8,257,021
Total Recommended Appropriations	<u>2,612,000</u>
Closing Balance	5,645,021
Percent Allocated	31.63%