



RTM Administrative Services Committee

TOWN OF BRANFORD

Anthony Alfone * Maryann Amore * Linda Erlanger * Tracy Everson * Carolyn Sires * Frank Twohill * Victoria Verderame, Chair

Branford RTM Administrative Services Committee Minutes from May 3, 2022

A regular meeting of the RTM Administrative Services Committee was held on Tuesday, May 3, 2022, at 7:00 p.m. at the Joseph Trapasso Community Center, 46 Church Street.

Administrative Services Committee Members in Attendance:

Representatives: Alfone, Amore, Erlanger, Everson, Sires, Twohill and Verderame

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The meeting was called to order at 7:05 p.m. by roll call vote with the full committee seated.

2. To consider and, if appropriate, approve the recommendation of the BOF that the RTM evaluate the request to fund the positions of Registrars of Voters on a full-time basis beginning 1/1/2023 for each year of their two-year term of office at a rate of pay recommended by the Human Resources Department and approved by the RTM. This recommendation will be made pursuant to an analysis of the department's operations and staffing requirements.

The committee heard item #2 first. Presentations were given by both Margaret Luberda, Director of Human Resources and Dan Hally, Democratic Registrar of Voters. After a lengthy discussion, a motion was made by Rep. Alfone to re-refer the item. The motion was seconded by Rep. Sires. The motion passed unanimously and the item was re-referred.

A motion was then made by Rep. Erlanger to take a brief recess at 8:20 p.m. so that the individual caucuses could discuss the budget. The motion was seconded by Rep. Alfone and was passed unanimously. The meeting resumed at 8:30 p.m.

1. To consider and if appropriate, act upon the proposed budgets for fiscal year 2022/2023 to Administrative Services Committee as follows:

Human Services..... Peter Cimino.....43, 69-70

Tax Collector.....	Robert Imperato.....	17
Elections.....	Dan Hally/Darren Lawler.....	22
Information Technology.....	Debi Mirto/Mike Vanacore.....	29
Elderly Services.....	Dagmar Ridgway.....	44
East Shore District Health Department.....	Michael Pascucilla.....	45
Human Resources/Labor Relations.....	Margaret Luberda.....	30/20
Assessor.....	Barbara Neal.....	15
Board of Assessment Appeals.....	Barbara Neal.....	16
Probate Court	Frank Forgione.....	21
Executive.....	Jamie Cosgrove.....	12
Legal Services.....	Jamie Cosgrove.....	19
Legislative.....	Lisa Arpin.....	11
Town Clerk.....	Lisa Arpin.....	18

Rep. Sires moved to approve all 14 budgets as amended by the Board of Finance. It was seconded by Rep. Alfone. The motion was approved unanimously.

3. Adjournment

A motion to adjourn was made by Rep. Sires and seconded by Rep. Amore. The motion passed unanimously and the meeting adjourned at 8:41 p.m.

Dated this 9th day of May 2022

Respectfully Submitted,

Victoria Verderame

Chair, Administrative Services Committee