



# RTM Administrative Services Committee

## TOWN OF BRANFORD

Anthony Alfone \* Maryann Amore \* Linda Erlanger \* Tracy Everson \* Carolyn Sires \* Frank Twohill \* Victoria Verderame, Chair

### Branford RTM Administrative Services Committee Agenda for October 4, 2022

A regular RTM Administrative Services Committee meeting will be held on Tuesday, October 4, 2022, at 7:00 p.m. at the Joseph Trapasso Community Center, 46 Church Street.

1. To consider and, if appropriate, approve the recommendation of the BOF that the RTM evaluate the request to fund the positions of Registrars of Voters on a full-time basis beginning 1/1/2023 for each year of their two-year term of office at a rate of pay recommended by the Human Resources Department and approved by the RTM. This recommendation will be made pursuant to an analysis of the department's operations and staffing requirements.
2. To consider and if appropriate, approve a transfer request from Branford Counseling & Community Services for FY22 as follows:

<b>From:</b>		
21844010-517000	Regular Wages & Salaries	(\$9,187)
<b>To:</b>		
21844010-533650	Credit Card Processing Fees	\$2,000
21844010-555200	Property, General Liability Insurance	6,079
21844010-555320	Postage	103
21844010-579150	Technology	657
21844010-579300	Furniture & Fixtures	242
21844010-518000	Overtime	<u>106</u>
		\$ 9,187

3. To consider and if appropriate, approve a transfer request from the Director of Human Resources for FY22 as follows:

Human Resources FY22

<b>From:</b>		
10141200-533510	HRIS Services	(\$6,540)
<b>To:</b>		
10141200-533530	Employment Testing	\$6,290
10141200-519020	Longevity	<u>250</u>
		\$6,540

4. Adjournment

Dated this 30<sup>th</sup> day of September 2022  
 Respectfully Submitted,  
 Victoria Verderame  
 Chair, Administrative Services Committee

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 2022 SEP 30 P 3:14  
 Mai Stephens  
 BRANFORD TOWN CLERK