



RTM Administrative Services Committee

TOWN OF BRANFORD

Anthony Alfone * Maryann Amore * Linda Erlanger * Tracy Everson * Carolyn Sires * Frank Twohill * Victoria Verderame, Chair

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MAR 31 2023

BRANFORD TOWN CLERK

Branford RTM Administrative Services Committee Agenda for April 4, 2023

A regular meeting of the RTM Administrative Services Committee will be held on Tuesday April 4, 2023 at 7:00 p.m. at the Joseph Trapasso Community Center, 46 Church Street.

The agenda will be as follows:

1. To consider and if appropriate, approve the following FY23 budget transfer request from the Assessor:

From:	10141050-517000 Regular Wages & Salaries	(\$20,617)
To:	10141050-518000 Overtime	\$20,617

2. To consider and if appropriate, approve the following FY23 budget transfer request from the Tax Collector:

From:	10141070-588802 Tax Refunds	(\$19,960)
To:	10141070-518000 Overtime	\$19,960

3. To consider and if appropriate, approve the following FY23 budget transfer request for Human Services Fund and Counseling Center as follows:

Transfer-Human Services Fund FY2023

Increase:	70090000-490010 Fund Balance Human Services Fund	\$64,000
Increase:	21844010-599110 Transfer Out – Capital Fund 700	64,000

Corresponding Transfer in Fund 700

Increase:	70090000-490010 Transfer In from Human Services Fund	\$64,000
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Increase:	70044010-579350-xxxx Electric Vehicle	45,000
	70044010-579300-xxx Furniture	<u>19,000</u>
	Total	\$64,000

RESOLVED: That the Board of Finance recommends to the RTM an increase in the Human Services Fund Budget for FY2023 from \$1,813,938 to \$1,877,938. The increase will be funded through an appropriation from fund balance.

- To hear and review proposed budgets for fiscal year 2023/2024 to Administrative Services Committee as follows:

Legislative.....	Lisa Arpin.....	11
Town Clerk.....	Lisa Arpin.....	18
Tax Collector.....	Robert Imperato.....	17
Labor Relations/Human Resources.....	Margaret Luberda.....	20/30
Information Technology.....	Debi Mirto.....	29
Elderly Services.....	Dagmar Ridgway.....	44
Probate Court.....	Chuck Tiernan.....	21
East Shore District Health Department.....	Michael Pascucilla.....	45
Human Services.....	Peter Cimino.....	43, 69 &70
Assessor.....	Barbara Neal.....	15
Board of Assessment Appeals.....	Barbara Neal.....	16
Elections.....	Dan Hally/Darren Lawler.....	22
Executive.....	Jamie Cosgrove.....	12
Legal Services.....	Jamie Cosgrove.....	19

- Quarterly review of Town legal fees

- Adjournment

Dated this 31st day of March, 2023

Respectfully Submitted,

Victoria Verderame

Chair, Administrative Services Committee

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BRANFORD TOWN CLERK

ORIG **OBJECT** **ACCOUNT** **DESCRIPTION** **EFF DATE** **AMOUNT** **VDR NAME/ITEM DESC** **COMMENTS**
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 12/09/2022 1,350.00 PERRELLI, JOSEPH F NOV 2022 CONSULTING SERV
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 11/07/2022 2,250.00 PERRELLI, JOSEPH F CONSULTING SERVICES
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 10/20/2022 4,283.04 BERDON, YOUNG & MARGOLIS PC COMMITTEE FEES
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 09/29/2022 2,400.00 PERRELLI, JOSEPH F SEP 2022 CONSULTING/APPRaisal
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 09/23/2022 420.00 COFRANESCO, LAW OFFICES OF PATRICIA HARTUN, D FEES DUE
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 09/22/2022 1,089.76 UPDIKE, KELLY & SPELLACY PC BALANCE DUE/3 VILLAGE GREEN CO
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 09/02/2022 3,300.00 PERRELLI, JOSEPH F CONSULTING SERVICES
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 09/07/2022 2,835.00 UPDIKE, KELLY & SPELLACY PC CLIENT 020218, MATTER 000008
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 07/28/2022 2,550.00 PERRELLI, JOSEPH F JUL 2022 CONSULT/APPRaisal SER
 10141090 529420 101 -041-4109-41090-529420- EXPENSES AND CLAIMS 07/01/2022 2,183.12 CROSBY LAW FIRM LLC, TRUSTEE BARBARA L GAVIN REVOCABLE TRUS

Subtotal 22,660.92

10141090 533550 101 -041-4109-41090-533550- LEGAL 12/22/2022 4,167.50 ROBINSON & COLE LLP FILE 34480.0001 COMPLEX LITIGA
 10141090 533550 101 -041-4109-41090-533550- LEGAL 12/09/2022 10,477.68 BRENNER, SALTZMAN & WALLMAN LLP GEN NOV 2022
 10141090 533550 101 -041-4109-41090-533550- LEGAL 12/09/2022 270.00 BRENNER, SALTZMAN & WALLMAN LLP NOV PREVALLA, ARIAN ZBA
 10141090 533550 101 -041-4109-41090-533550- LEGAL 12/09/2022 4,950.00 BRENNER, SALTZMAN & WALLMAN LLP NOV CLAUDIO RICCITELLI P & Z
 10141090 533550 101 -041-4109-41090-533550- LEGAL 11/07/2022 16,841.07 BRENNER, SALTZMAN & WALLMAN LLP OCT 2022 GENERAL
 10141090 533550 101 -041-4109-41090-533550- LEGAL 11/07/2022 720.00 BRENNER, SALTZMAN & WALLMAN LLP OCT 2022 CLAUDIO RICCITELLI (P
 10141090 533550 101 -041-4109-41090-533550- LEGAL 10/07/2022 13,566.59 BRENNER, SALTZMAN & WALLMAN LLP FILE 34480.00021 COMPLEX LIT/S
 10141090 533550 101 -041-4109-41090-533550- LEGAL 10/07/2022 90.00 BRENNER, SALTZMAN & WALLMAN LLP AUG 2022 GENERAL
 10141090 533550 101 -041-4109-41090-533550- LEGAL 10/07/2022 19,215.27 BRENNER, SALTZMAN & WALLMAN LLP AUG 2022 PREVALLA, ARIAN
 10141090 533550 101 -041-4109-41090-533550- LEGAL 10/07/2022 460.00 BRENNER, SALTZMAN & WALLMAN LLP SEP 2022 GENERAL
 10141090 533550 101 -041-4109-41090-533550- LEGAL 09/29/2022 3,357.50 ROBINSON & COLE LLP SEP 2022 CLAUDIO RICCITELLI (P
 10141090 533550 101 -041-4109-41090-533550- LEGAL 08/19/2022 13,215.00 ROBINSON & COLE LLP 34480.0001 AUG 2022 COMPLEX LI
 10141090 533550 101 -041-4109-41090-533550- LEGAL 08/12/2022 19,247.09 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 FILE 34480-0001 COMPL
 10141090 533550 101 -041-4109-41090-533550- LEGAL 08/12/2022 4.05 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 GENERAL
 10141090 533550 101 -041-4109-41090-533550- LEGAL 08/12/2022 4.05 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 PREVALLA, ARIAN ZBA

Subtotal 109,046.75

10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 11/07/2022 2,608.50 HALLORAN & SAGE LLP OCT 2022 LEGAL SERVICES
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 10/07/2022 450.00 BRENNER, SALTZMAN & WALLMAN LLP AUG 2022 CASSELLA TAX APPEAL
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 10/07/2022 540.00 BRENNER, SALTZMAN & WALLMAN LLP AUG 2022 FARIDS SC TAX APPEAL
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 10/07/2022 540.00 BRENNER, SALTZMAN & WALLMAN LLP AUG 2022 BRANFORD PROJ LLC TAX
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 10/07/2022 3,196.00 HALLORAN & SAGE LLP SEPT 2022 LEGAL SERVICES
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 09/09/2022 4,418.00 HALLORAN & SAGE LLP AUG 2022 LEGAL SERVICES
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 08/19/2022 7,919.50 HALLORAN & SAGE LLP JULY 2022 LEGAL SERVICES
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 08/12/2022 90.00 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 CASSELLA TAX APPEAL
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 08/12/2022 90.00 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 FARIDS SC TAX APPEAL
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 08/12/2022 90.00 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 BFD PROJECT LLC TAX A
 10141090 533660 101 -041-4109-41090-533660- TAX APPEALS 08/12/2022 450.00 BRENNER, SALTZMAN & WALLMAN LLP JUL 2022 BARBARA L GAVIN TAX A

Subtotal 20,392.00

Total 152,099.67