

**Public Services Committee, Branford RTM
TOWN OF BRANFORD, CONNECTICUT 06405**

**Marc Riccio
Ram Shrestha
Jim Stepanek
Clare Torelli
Chuck Witkowski
Chris Sullivan
Don Conklin, Chair**



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**Public Services Committee Meeting
Minutes
April 06, 2023**

The Public Services Committee of the Branford Representative Town Meeting met in regular session on Thursday, April 06, 2023 at 7:00 p.m. at the Branford Community House located at 46 Church Street, Branford, CT to hear presentations of the following budget requests for FY'2023/2024 as amended by the Board of Finance.

The meeting was called to order at 7:01 with no quorum. In attendance were committee members representatives Shrestha, Stepanek, Sullivan and Conklin. A quorum was achieved at 7:15. Other RTM members in attendance included representatives Sires, Twohill, Everson and Black. In addition, the following were in attendance: First Selectman Cosgrove, Solid Waste coordinator Tyler Bowne, Solid Waste Commission Chair Paul Muniz, Animal Control Director Laura Burban, GGB lead Brian Droney, Town Engineer John Hoefflerle, Fire Chief Tom Mahoney, Assistant Fire Chief Brian Koczak, Public Works lead Gary Zielinski, Deputy Police Chief John Alves and HR Director Margaret Luberd. We heard budget presentations as listed below and then heard presentations for items 11 and 12.

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| 1. Solid Waste Management (Paul Muniz/Tyler Bowne) | Page 41 |
| 2. Animal Control (Laura Burban) | Pages 38 and 67 |
| 3. Municipal Government Buildings (Brian Droney) | Page 27 |
| 4. Engineering (John Hoefflerle) | Page 42 |
| 5. Fire Services (Chief Mahoney) | Pages 35 and 36 |
| 6. Emergency Management (Chief Mahoney) | Page 34 |
| 7. Public Works (Gary Zielinski) | Page 39 |
| 8. Docks and Recreational Facilities (Gary Zielinski) | Page 48 |
| 9. Police Services (Chief Mulhern) | Pages 31 and 32 |
| 10. Police Services Special Detail (Chief Mulhern) | Page 33 |
| 11. To consider and if appropriate, approve a request from the Director of Human Resources to change the Crime Analyst position to Manager of Police Accreditation, Crime Research and Special Projects with corresponding salary adjustments. This includes a transfer in the current year budget as follows: | |

From Contingency of \$2615 to Police Services Regular Wages and Salaries. See accompanying letter, position description and wage comparisons.

Representative Sullivan moved to approve. Representative Stepanek seconded and item 11 passed unanimously 4-0.

12. To consider and if appropriate, approve a request from the First Selectmen for a salary request for the Director of the Animal Shelter. This includes a transfer in the current year budget as follows:
From Contingency of \$4580 to Transfer out to Animal Shelter Fund (206) and increase transfer in by \$4580 and increase Regular Wages and Salaries by \$4580.

Representative Sullivan moved to approve. Representative Shrestha seconded and item 12 passed unanimously 4-0.

Adjournment. The meeting was adjourned at 9:29.

Respectfully,

Don Conklin, Chair
April 7, 2023