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Maria A. Foy
BRANFORD TOWN CLERK

BRANFORD HOUSING AUTHORITY

SPECIAL MEETING

MINUTES

May 23, 2023 - 4 pm

Location - Parkside II - Community Room

3 Block Island Road, Branford

1. **Call to Order** - The meeting was called to order at 4:00 pm

2. **Attendance** - BHA Board Commissioners: Kate Collins, Dawn Lynch, Andy Wight
Beacon Management: John Elliot, Jennifer Foito, Elly Neunaz, Todd Flo

3. **Review of Minutes** - Kate Collins read the minutes of the Special Meeting of May 9th. She explained that due to the meeting calendar not being submitted to the Town Clerk this meeting was also considered a Special Meeting and that both sets of minutes would be submitted for approval at the June meeting.

4. **Election of Chair** - In that the position of Chair was vacant on the BHA Board of Commissioners, it was necessary to have an election to fill that position. Andy Wight was nominated by Kate Collins and was seconded by Dawn Lynch. All attending Board Commissioners were in favor. Andy Wight is the current Chair of the Branford Housing Authority. It was recognized that this process must be repeated at the June meeting.

5. **Management Activity** – Jennifer Foito reported that the past weeks were fairly quiet and activities were normal. Also we were happy to receive a donation of a stong outside picnic table with side benches given to Parkside II by Nora Lant and family.

6. **Financial Report** – Kate Colins said there were both income and expense line items that were lower and higher than budgeted and that the Board was going to look into the reasons. She also said she wanted to review the Year End financials which she hadn't seen yet.

7. **Resident Issues** –A discussion recognizing that creating or reestablishing of a Resident Association is a priority.

8. Larry Kluetsch discussed that all in attendance should be focused on the options available to them to manage, improve, or redevelop the buildings and assets of Parkside II. The previous plans regarding building improvements would have to be reviewed; and inspections and conditions updated.

9. There were a few public comments.

10. Adjournment was at 4:51